

To: Chmielewski, Kevin[chmielewski.kevin@epa.gov]; Glazier, Kelly[Glazier.Kelly@epa.gov]; Jackson, Vernon[Jackson.Vernon@epa.gov]; Wilson, SeVera[Wilson.SeVera@epa.gov]; Stewart, Neil[Stewart.Neil@epa.gov]; Sterling, Sherry[Sterling.Sherry@epa.gov]; Baker, Philip[baker.philip@epa.gov]; Vescio, Joseph[Vescio.Joseph@epa.gov]; bpathare[Pathare.Bhushan@epa.gov]; Perry, Mike[Perry.Mike@epa.gov]; Perrotta, Pasquale[Perrotta.Pasquale@epa.gov]; Lorento Neequaye - WPM1D[lorento.neequaye@gsa.gov]; Epley, Brian[epley.brian@epa.gov]; Roselle, Scott[roselle.scott@epa.gov]; Wilson, Jessica[Wilson.Jessica@epa.gov]; Brown, Rayna[brown.rayna@epa.gov]; Lasher, Diane[Lasher.Diane@epa.gov]; Bellerose, William[Bellerose.William@epa.gov]; Allen, Reginald[Allen.Reginald@epa.gov]
Cc: Stewart, Keith[Stewart.Keith@epa.gov]; Fisher, Darryl[fisher.darryl@epa.gov]; Ex. 6 / Ex. 7(c) Quarles, Michael[Quarles.Michael@epa.gov]
From: Jefferson, Gayle
Sent: Tue 10/3/2017 6:16:46 PM
Subject: Weekly Status Meeting-Secure Communications Room for the Administrator

All:

The Secure Communications Booth for the Administrator is scheduled to be installed beginning Wednesday, October 4 (tomorrow) at noon.

Given this, I am cancelling today's weekly meeting.

I will schedule a post-installation meeting for next week.

In the meantime, if there are any questions or issues, please let me know.

Thank you all for your support and cooperation in getting this project completed for the Administrator.

Gayle

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

To: Allen, Reginald[Allen.Reginald@epa.gov]
From: Jenkins, Donna
Sent: Thur 4/27/2017 11:23:41 AM
Subject: RE: desk

OK Thanks!!!

From: Allen, Reginald
Sent: Thursday, April 27, 2017 6:35 AM
To: Jenkins, Donna <Jenkins.Donna@epa.gov>
Subject: Re: desk

Yes John said it will be for the Deputy's office...

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell/ Ex. 6 - Personal Privacy

On Apr 27, 2017, at 6:15 AM, Jenkins, Donna <Jenkins.Donna@epa.gov> wrote:

GM Reginald,

Per the note below. After all this are we still moving forward with the Framing of the Flag? Please advise.

Have a safe day.

From: Allen, Reginald

Sent: Wednesday, April 26, 2017 8:45 PM
To: Hale, Michelle <hale.michelle@epa.gov>
Cc: Wilson, SeVera <Wilson.SeVera@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>; Jackson, Ryan <jackson.ryan@epa.gov>
Subject: Re: desk

Sorry I missed this one - I think we will have enough to do a ~ \$2700 dollar desk after the 4 pieces are hung if they come in under 1k. That will leave 3k or so remaining but there will not be enough remaining for a standing desk?

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

On Apr 26, 2017, at 5:39 PM, Hale, Michelle <hale.michelle@epa.gov> wrote:

The Administrator would like to look online for a desk and thinks he can find one for under \$2700. Reggie, is that permissible? (I'm unsure where we are now on our \$5k limit – and I know that we are waiting to get an estimate on the next installment of artwork.) I have those choices and will send a separate email about the Administrator's decisions.

Michelle Hale

Executive Assistant to the Administrator

Environmental Protection Agency

1200 Pennsylvania Ave., NW,

WJCS, Suite 3000

Washington, D.C. 20460

(202) 564-1430

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To: bpathare[Pathare.Bhushan@epa.gov]
Cc: Hale, Michelle[hale.michelle@epa.gov]; Jefferson, Gayle[Jefferson.Gayle@epa.gov]; Jackson, Ryan[jackson.ryan@epa.gov]; Jenkins, Donna[Jenkins.Donna@epa.gov]; Allen, Reginald[Allen.Reginald@epa.gov]; Johnson, Dexter[Johnson.Dexter@epa.gov]
From: Wilson, SeVera
Sent: Tue 4/11/2017 6:42:12 PM
Subject: RE: ADMINISTRATOR'S DESK FURNITURE REQUEST

Thank you.

From: bpathare
Sent: Tuesday, April 11, 2017 10:37 AM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Hale, Michelle <hale.michelle@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Jackson, Ryan <jackson.ryan@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>; Allen, Reginald <Allen.Reginald@epa.gov>
Subject: RE: ADMINISTRATOR'S DESK FURNITURE REQUEST

SeVera,

Yes the desk definitely needs assembly. It's shipped in 3 large boxes. It will need to be assembled at the warehouse by labor services, aired out & then delivered & set up in the Administrator's Office.

I have attached a document of Customer Q&As and reviews from Amazon site, which I reformatted into a word document for quick & easy reading. I suggest that this document be carefully reviewed before ordering this desk.

Thank You,

Bhushan

From: Wilson, SeVera
Sent: Tuesday, April 11, 2017 6:37 AM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Cc: Hale, Michelle <hale.michelle@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Jackson, Ryan <jackson.ryan@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>; bpathare <Pathare.Bhushan@epa.gov>
Subject: RE: ADMINISTRATOR'S DESK FURNITURE REQUEST

Bushan, Can you confirm the desk will need to be assembled? Thanks.

From: Allen, Reginald
Sent: Friday, April 07, 2017 7:43 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Hale, Michelle <hale.michelle@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Jackson, Ryan <jackson.ryan@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>
Subject: Re: ADMINISTRATOR'S DESK FURNITURE REQUEST

That would work but it need to assembled

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

On Apr 7, 2017, at 4:20 PM, Wilson, SeVera <Wilson.SeVera@epa.gov> wrote:

Hi Reggie, I would suggest, we have the desk delivered to our warehouse and have it aired out for a week, before delivering it to his office. Thanks.

From: Allen, Reginald
Sent: Friday, April 07, 2017 3:35 PM
To: Hale, Michelle <hale.michelle@epa.gov>
Cc: Wilson, SeVera <Wilson.SeVera@epa.gov>; Jackson, Ryan <jackson.ryan@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>
Subject: Fwd: ADMINISTRATOR'S DESK FURNITURE REQUEST

Team

Ex. 5 - Deliberative Process

It will need to be set up on a Friday so the desk has the weekend to air out. (See below)

The real question is once the costs to hang the remaining prints come in, it is likely that there will only be around 2k of the 5k available (if that much) so I see the remaining options as:

Ex. 5 - Deliberative Process

Of course we'll have to wait for final costs for hanging the rest of the artwork but we know it will not be free.

Once we do know the costs, someone will have to tell the boss his options to get a decision.

Reggie

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

Begin forwarded message:

From: "Cleland-Hamnett, Wendy" <Cleland-Hamnett.Wendy@epa.gov>
Date: April 7, 2017 at 3:12:01 PM EDT
To: "Allen, Reginald" <Allen.Reginald@epa.gov>
Cc: "Wise, Louise" <Wise.Louise@epa.gov>, "Reeder, John" <Reeder.John@epa.gov>, "Milhouse, Gloria" <Milhouse.Gloria@epa.gov>
Subject: Re: ADMINISTRATOR'S DESK FURNITURE REQUEST

Reggie,

My educated guess is that the desk contains compressed wood products (plywood, particle board, etc.). Pressed wood is almost always made with formaldehyde resins. Formaldehyde has been classified as a carcinogen, so that means it's subject to Prop 65 labeling. But that doesn't mean there's a serious risk.

Good news is that CA also regulates formaldehyde emissions from wood products and exposure from the desk is likely to be fine. Formaldehyde will off gas from new furniture and can irritate eyes and throat. So I suggest airing out the components somewhere for a day or two before assembling in the Administrators office.

I hope this is helpful. Please let me know.

Wendy

Wendy Cleland-Hamnett

Acting Assistant Administrator

Principal Deputy Assistant Administrator

Office of Chemical Safety & Pollution Prevention

U.S. EPA

On Apr 7, 2017, at 12:27 PM, Allen, Reginald <Allen.Reginald@epa.gov> wrote:

Wendy / Louise

Sorry to bother you with this but we need some help. The desk the Administrator wants for his office from Amazon has a California Proposition 65 warning.

What I am asking is can someone in your area tell us whether it is OK to get this desk for the Administrator related to the warning?

He is pressing his front office to get his office finished quickly and frankly I would like to get this desk so we can move on to other things but need another opinion from OCSPP.

The links for the desk and warning are below – anything you can do to help us move on would be greatly appreciated.

Best

Reggie

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

From: bpathare

Sent: Monday, March 13, 2017 4:30 PM

To: Wilson, SeVera <Wilson.SeVera@epa.gov>

Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>

Subject: ADMINISTRATOR'S DESK FURNITURE REQUEST

SeVera,

We looked up the desk on Amazon which Michelle gave us a copy of.

https://www.amazon.com/Coaster-Furniture-800800-Executive-Computer/dp/B003MBIWTA/ref=s9_simh_gw_g196_i1_r?_encoding=UTF8&fpl=fresh&pf_rd_m=A23b4-40b1-8da6-7c1c9eb81d33&pf_rd_i=desktop

https://www.amazon.com/gp/help/customer/display.html/ref=dp_prop65_warn?ie=UTF8&nodeId=323

The desk has California Proposition 65 warning (see 2nd link).

We've have been extensively looking for similar desks, but have not found any such ornate & the size that we want. We also have to fit it under \$1,600, as the Churchill standup is about \$3,400.

Thanks,

Bhushan

<image001.jpg>

To: Allen, Reginald[Allen.Reginald@epa.gov]
From: Jackson, Ryan
Sent: Sat 4/8/2017 12:17:04 AM
Subject: Re: ADMINISTRATOR'S DESK FURNITURE REQUEST

He wants the standing desk I think more than whatever other one.

Ryan Jackson
Chief of Staff
U.S. EPA

Ex. 6 - Personal Privacy

On Apr 7, 2017, at 6:43 PM, Allen, Reginald <Allen.Reginald@epa.gov> wrote:

That would work but it need to assembled

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

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Subject: Fwd: ADMINISTRATOR'S DESK FURNITURE REQUEST

Team

Ex. 5 - Deliberative Process

- It will need to be set up on a Friday so the desk has the weekend to air out. (See below)

The real question is once the costs to hang the remaining prints come in, it is likely that there will only be around 2k of the 5k available (if that much) so I see the remaining options as:

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Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

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Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

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Cc: "Wise, Louise" <Wise.Louise@epa.gov>, "Reeder, John" <Reeder.John@epa.gov>, "Milhouse, Gloria" <Milhouse.Gloria@epa.gov>
Subject: Re: ADMINISTRATOR'S DESK FURNITURE REQUEST

Reggie,

My educated guess is that the desk contains compressed wood products (plywood, particle board, etc.). Pressed wood is almost always made with formaldehyde resins. Formaldehyde has been classified as a carcinogen, so that means it's subject to Prop 65 labeling. But that doesn't mean there's a serious risk.

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I hope this is helpful. Please let me know.

Wendy

Wendy Cleland-Hamnett

Acting Assistant Administrator

Principal Deputy Assistant Administrator

Office of Chemical Safety & Pollution Prevention

U.S. EPA

On Apr 7, 2017, at 12:27 PM, Allen, Reginald <Allen.Reginald@epa.gov> wrote:

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The links for the desk and warning are below – anything you can do to help us move on would be greatly appreciated.

Best

Reggie

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

From: bpathare
Sent: Monday, March 13, 2017 4:30 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>
Subject: ADMINISTRATOR'S DESK FURNITURE REQUEST

SeVera,

We looked up the desk on Amazon which Michelle gave us a copy of.

https://www.amazon.com/Coaster-Furniture-800800-Executive-Computer/dp/B003MBIWTA/ref=s9_simh_gw_g196_i1_r?_encoding=UTF8&fpl=fresh&pf_rd_m=23b4-40b1-8da6-7c1c9eb81d33&pf_rd_i=desktop

https://www.amazon.com/gp/help/customer/display.html/ref=dp_prop65_warn?ie=UTF8&nodeId=3

The desk has California Proposition 65 warning (see 2nd link).

We've have been extensively looking for similar desks, but have not found any such ornate & the size that we want. We also have to fit it under \$1,600, as the Churchill standup is about \$3,400.

Thanks,

Bhushan

<image001.jpg>

To: Allen, Reginald[Allen.Reginald@epa.gov]
From: Hale, Michelle
Sent: Fri 4/7/2017 4:34:37 PM
Subject: RE: desk, etc.

Mucho thanks

From: Allen, Reginald
Sent: Friday, April 7, 2017 12:33 PM
To: Hale, Michelle <hale.michelle@epa.gov>
Subject: RE: desk, etc.

I sent a note to the leaders of the Chem Safety and pollution prevention today asking for help on whether we can buy this desk or not...

Reginald E. Allen

Director, Administrative and Executive Services

Office of the Administrator

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

From: Hale, Michelle
Sent: Friday, April 7, 2017 10:37 AM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>; Hupp, Sydney <hupp.sydney@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: RE: desk, etc.

And, I'm not sure who is charged with finding out the status of the chemicals used on the desk that we have identified – could this be followed up on as well?

From: Allen, Reginald
Sent: Friday, April 7, 2017 10:13 AM
To: Hale, Michelle <hale.michelle@epa.gov>
Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>; Hupp, Sydney <hupp.sydney@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: Re: desk, etc.

Out today and next week but we are waiting for the est to hang the other pictures to know what is remaining to then determine what we can buy.

SeVera can we ask again?

Reggie

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

On Apr 7, 2017, at 8:21 AM, Hale, Michelle <hale.michelle@epa.gov> wrote:

Reggie, as we discussed early this week, there may be a need to postpone having a standing desk built since we are quickly approaching the \$5k limit on expenditures for furnishing the Administrator's Office. Were you able to discuss this with Ryan? If so, and the decision is to the postpone the standing desk due to costs -- with the priority being a desk for the Administrator, I think we need to get the desk ordered asap. Could you work to get all this sewn up today?

Michelle Hale

Executive Assistant to the Administrator

Environmental Protection Agency

1200 Pennsylvania Ave., NW,

WJCS, Suite 3000

Washington, D.C. 20460

(202) 564-1430

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To: Hale, Michelle[hale.michelle@epa.gov]; Allen, Reginald[Allen.Reginald@epa.gov]
Cc: Jenkins, Donna[Jenkins.Donna@epa.gov]; Hupp, Sydney[hupp.sydney@epa.gov]; Jefferson, Gayle[Jefferson.Gayle@epa.gov]; Sterling, Sherry[Sterling.Sherry@epa.gov]; Stewart, Neil[Stewart.Neil@epa.gov]
From: Wilson, SeVera
Sent: Fri 4/7/2017 2:54:49 PM
Subject: RE: desk, etc.

Hi Reggie. We should have an installation estimate for the 4 pieces (SAMM) early next week.
Thanks.

From: Hale, Michelle
Sent: Friday, April 07, 2017 10:37 AM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>; Hupp, Sydney <hupp.sydney@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: RE: desk, etc.

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Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

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Cell **Ex. 6 - Personal Privacy**

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Michelle Hale

Executive Assistant to the Administrator

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To: Allen, Reginald[Allen.Reginald@epa.gov]
From: Vizian, Donna
Sent: Wed 6/28/2017 9:14:54 PM
Subject: RE: trying to confirm that standup desk was ordered

No worries

From: Allen, Reginald
Sent: Wednesday, June 28, 2017 5:14 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>
Subject: RE: trying to confirm that standup desk was ordered

Sorry about the typos - going too fast and doing too many things at once...

Reginald E. Allen

Director, Administrative and Executive Services

Office of the Administrator

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

From: Vizian, Donna
Sent: Wednesday, June 28, 2017 5:13 PM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Cc: Reeder, John <Reeder.John@epa.gov>
Subject: RE: trying to confirm that standup desk was ordered

Thanks Reggie.

From: Allen, Reginald
Sent: Wednesday, June 28, 2017 5:09 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>
Cc: Reeder, John <Reeder.John@epa.gov>
Subject: RE: trying to confirm that standup desk was ordered

Donna (Updated)

I have personally talked to Jim from the company three times over the last two days (include while I am writing this note) he said they cannot deliver before the end of July. He said it will not be finished before the middle of July and the remainder of the time is in packaging to ensure it will not be damaged in transit.

He said there is nothing else he can do right now to speed it up, but he is looking other shipping options but not guarantees.

(order date was 30 May 17)

Reggie

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell/ Ex. 6 - Personal Privacy

From: Vizian, Donna
Sent: Wednesday, May 31, 2017 2:26 PM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Subject: RE: trying to confirm that standup desk was ordered

Thanks, I guessed that ☺

From: Allen, Reginald
Sent: Wednesday, May 31, 2017 2:02 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>
Subject: RE: trying to confirm that standup desk was ordered

Sorry up to eight weeks for delivery...

Reginald E. Allen

Director, Administrative and Executive Services

Office of the Administrator

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

From: Vizian, Donna
Sent: Wednesday, May 31, 2017 1:09 PM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Subject: RE: trying to confirm that standup desk was ordered

Thanks Reggie.

From: Allen, Reginald
Sent: Wednesday, May 31, 2017 12:49 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>
Subject: Re: trying to confirm that standup desk was ordered

Yes ordered but vendor told my folks up to eight before delivery

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

On May 31, 2017, at 12:44 PM, Vizian, Donna <Vizian.Donna@epa.gov> wrote:

Do you know? Do you need any help?

To: Allen, Reginald[Allen.Reginald@epa.gov]
Cc: Reeder, John[Reeder.John@epa.gov]
From: Vizian, Donna
Sent: Wed 6/28/2017 9:12:51 PM
Subject: RE: trying to confirm that standup desk was ordered

Thanks Reggie.

From: Allen, Reginald
Sent: Wednesday, June 28, 2017 5:09 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>
Cc: Reeder, John <Reeder.John@epa.gov>
Subject: RE: trying to confirm that standup desk was ordered

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From: Allen, Reginald
Sent: Wednesday, May 31, 2017 12:49 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>
Subject: Re: trying to confirm that standup desk was ordered

Yes ordered but vendor told my folks up to eight before delivery

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

On May 31, 2017, at 12:44 PM, Vizian, Donna <Vizian.Donna@epa.gov> wrote:

Do you know? Do you need any help?

To: Wilson, SeVera[Wilson.SeVera@epa.gov]; Allen, Reginald[Allen.Reginald@epa.gov]; Smoot, Nicole[Smoot.Nicole@epa.gov]; Ellison, Mardiko[Ellison.Mardiko@epa.gov]
Cc: Chmielewski, Kevin[chmielewski.kevin@epa.gov]; Stewart, Neil[Stewart.Neil@epa.gov]; Sterling, Sherry[Sterling.Sherry@epa.gov]
From: Jefferson, Gayle
Sent: Wed 6/28/2017 6:53:47 PM
Subject: RE: Stand-up Desk - Administrator

Thanks.

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: **Ex. 6 - Personal Privacy**

From: Wilson, SeVera
Sent: Wednesday, June 28, 2017 2:53 PM
To: Allen, Reginald <Allen.Reginald@epa.gov>; Smoot, Nicole <Smoot.Nicole@epa.gov>; Ellison, Mardiko <Ellison.Mardiko@epa.gov>
Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Chmielewski, Kevin <chmielewski.kevin@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>
Subject: RE: Stand-up Desk - Administrator

Afternoon All, Sai spoke with the stand-up desk company, the desk should be delivered the last week of July. Thanks.

From: Allen, Reginald
Sent: Tuesday, June 27, 2017 6:17 PM

To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Smoot, Nicole <Smoot.Nicole@epa.gov>;
Ellison, Mardiko <Ellison.Mardiko@epa.gov>
Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Chmielewski, Kevin
<chmielewski.kevin@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Sterling, Sherry
<Sterling.Sherry@epa.gov>
Subject: RE: Stand-up Desk - Administrator

All

I spoke with Jim from the company that is building the Amish Captain's standup desk he could not give full status until he talks to his folks in the morning.

The original estimate was 6-8 weeks, I believe it have only been about 4 weeks (will get the exact order date in the morning)

More to follow

Reggie

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

From: Wilson, SeVera
Sent: Tuesday, June 27, 2017 5:34 PM
To: Smoot, Nicole <Smoot.Nicole@epa.gov>
Cc: Allen, Reginald <Allen.Reginald@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>;
Chmielewski, Kevin <chmielewski.kevin@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>;
Sterling, Sherry <Sterling.Sherry@epa.gov>
Subject: Stand-up Desk - Administrator

Hi Nicole, Can you tell me the exact date that you placed the order for the stand-up desk?
Thanks.

SeVera A. Wilson

Headquarters Operations Branch

Cell: Ex. 6 - Personal Privacy

Office: (202) 564-0097

Email: Wilson.severa@epa.gov

To: Jefferson, Gayle[Jefferson.Gayle@epa.gov]; Allen, Reginald[Allen.Reginald@epa.gov]
Cc: Smoot, Nicole[Smoot.Nicole@epa.gov]; Ellison, Mardiko[Ellison.Mardiko@epa.gov];
Chmielewski, Kevin[chmielewski.kevin@epa.gov]; Stewart, Neil[Stewart.Neil@epa.gov]; Sterling,
Sherry[Sterling.Sherry@epa.gov]
From: Wilson, SeVera
Sent: Wed 6/28/2017 1:18:35 PM
Subject: RE: Stand-up Desk - Administrator

Ok

From: Jefferson, Gayle
Sent: Wednesday, June 28, 2017 9:18 AM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Allen, Reginald <Allen.Reginald@epa.gov>
Cc: Smoot, Nicole <Smoot.Nicole@epa.gov>; Ellison, Mardiko <Ellison.Mardiko@epa.gov>;
Chmielewski, Kevin <chmielewski.kevin@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>;
Sterling, Sherry <Sterling.Sherry@epa.gov>
Subject: RE: Stand-up Desk - Administrator

10:00 will be fine. I have to update Donna before 11.

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number Ex. 6 - Personal Privacy

From: Wilson, SeVera
Sent: Wednesday, June 28, 2017 9:17 AM
To: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Allen, Reginald <Allen.Reginald@epa.gov>
Cc: Smoot, Nicole <Smoot.Nicole@epa.gov>; Ellison, Mardiko <Ellison.Mardiko@epa.gov>;

Chmielewski, Kevin <chmielewski.kevin@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>;
Sterling, Sherry <Sterling.Sherry@epa.gov>
Subject: RE: Stand-up Desk - Administrator

Not until 10:00 am.

From: Jefferson, Gayle
Sent: Wednesday, June 28, 2017 9:16 AM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Allen, Reginald <Allen.Reginald@epa.gov>
Cc: Smoot, Nicole <Smoot.Nicole@epa.gov>; Ellison, Mardiko <Ellison.Mardiko@epa.gov>;
Chmielewski, Kevin <chmielewski.kevin@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>;
Sterling, Sherry <Sterling.Sherry@epa.gov>
Subject: RE: Stand-up Desk - Administrator

Status this morning?

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

From: Wilson, SeVera
Sent: Tuesday, June 27, 2017 6:21 PM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Cc: Smoot, Nicole <Smoot.Nicole@epa.gov>; Ellison, Mardiko <Ellison.Mardiko@epa.gov>;

Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Chmielewski, Kevin
<chmielewski.kevin@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Sterling, Sherry
<Sterling.Sherry@epa.gov>

Subject: Re: Stand-up Desk - Administrator

Thank you .

Sent from my iPhone

On Jun 27, 2017, at 6:16 PM, Allen, Reginald <Allen.Reginald@epa.gov> wrote:

All

I spoke with Jim from the company that is building the Amish Captain's standup desk he could not give full status until he talks to his folks in the morning.

The original estimate was 6-8 weeks, I believe it have only been about 4 weeks (will get the exact order date in the morning)

More to follow

Reggie

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell: Ex. 6 - Personal Privacy

From: Wilson, SeVera
Sent: Tuesday, June 27, 2017 5:34 PM
To: Smoot, Nicole <Smoot.Nicole@epa.gov>
Cc: Allen, Reginald <Allen.Reginald@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Chmielewski, Kevin <chmielewski.kevin@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>
Subject: Stand-up Desk - Administrator

Hi Nicole, Can you tell me the exact date that you placed the order for the stand-up desk?
Thanks.

SeVera A. Wilson

Headquarters Operations Branch

Cell: Ex. 6 - Personal Privacy

Office: (202) 564-0097

Email: Wilson.severa@epa.gov

To: Perrotta, Pasquale[Perrotta.Pasquale@epa.gov]
From: Allen, Reginald
Sent: Tue 3/28/2017 9:00:01 PM
Subject: RE: Lock quotes for Administrator's Office

Call me — **Ex. 6 - Personal Privacy**

Reginald E. Allen

Director, Administrative and Executive Services

Office of the Administrator

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell **Ex. 6 - Personal Privacy**

From: Perrotta, Pasquale
Sent: Tuesday, March 28, 2017 4:55 PM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>; Bellerose, William <Bellerose.William@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; **Ex. 6 / Ex. 7(c)**; Hale, Michelle <hale.michelle@epa.gov>; Cuscino, Glen <Cuscino.Glen@epa.gov>
Subject: Re: Lock quotes for Administrator's Office

Thank you to all!

Sent from my iPhone

On Mar 28, 2017, at 4:51 PM, Allen, Reginald <Allen.Reginald@epa.gov> wrote:

We are on hold until we get the legal opinion on whether this applies to \$5K office max – I do not believe it does but that's why we have lawyers.

Please stand-by should not take long.

Reggie

Reginald E. Allen

Director, Administrative and Executive Services

Office of the Administrator

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

From: Jenkins, Donna

Sent: Tuesday, March 28, 2017 4:14 PM

To: Bellerose, William <Bellerose.William@epa.gov>

Cc: Allen, Reginald <Allen.Reginald@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Perrotta, Pasquale <Perrotta.Pasquale@epa.gov>; Ex. 6 / Ex. 7(c) Hale,

Michelle <hale.michelle@epa.gov>

Subject: Re: Lock quotes for Administrator's Office

GA Bill,

I have asked Reginald Allen to review and approve request for purchase. Just waiting for his response.

Thank you and have a safe evening.

Sent from my iPhone

On Mar 28, 2017, at 4:08 PM, Bellerose, William <Bellerose.William@epa.gov> wrote:

Donna,

Here's the revised biometric lock with the enroller and media cable added into the quote. Please let me know how you would like to proceed.

V/r,

William "Bill" Bellerose

Security Specialist

Headquarters Service Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: **Ex. 6 - Personal Privacy**

From: Bellerose, William

Sent: Tuesday, March 28, 2017 3:22 PM

To: Jenkins, Donna <Jenkins.Donna@epa.gov>

Cc: Allen, Reginald <Allen.Reginald@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Perrotta, Pasquale <Perrotta.Pasquale@epa.gov>; **Ex. 6 / Ex. 7(c)**

<**Ex. 6 / Ex. 7(c)**>; Michelle Hale (hale.michelle@epa.gov) <hale.michelle@epa.gov>

Subject: Lock quotes for Administrator's Office

Hi Donna,

Please see the attached quotes for the replacement locks for the Administrator's Office. Due to the cost of the locks I only asked for one. We can add the others at a later date, or make changes as needed.

I am providing two options for the locks. One of the proposals is: Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

The second option is: Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Please let me know if you have any questions or need more information.

V/r,

William "Bill" Bellerose

Security Specialist

Headquarters Service Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: **Ex. 6 - Personal Privacy**

<E228 EPA Admin bio lock_v2.pdf>

To: Jefferson, Gayle[Jefferson.Gayle@epa.gov]
From: Allen, Reginald
Sent: Tue 3/28/2017 8:49:11 PM
Subject: RE: Lock quotes for Administrator's Office

Thanks Gayle – we will hold until we hear from you.

Reginald E. Allen

Director, Administrative and Executive Services

Office of the Administrator

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

From: Jefferson, Gayle
Sent: Tuesday, March 28, 2017 4:18 PM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Subject: FW: Lock quotes for Administrator's Office

Reggie:

I am awaiting OGC opinion on whether these security enhancements are part of the \$5K furnishings issue....plz do not procure until we have that answer – thanks.

Gayle

Gayle L. Jefferson

Acting Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: **Ex. 6 - Personal Privacy**

From: Jenkins, Donna

Sent: Tuesday, March 28, 2017 4:14 PM

To: Bellerose, William <Bellerose.William@epa.gov>

Cc: Allen, Reginald <Allen.Reginald@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>;

Stewart, Neil <Stewart.Neil@epa.gov>; Perrotta, Pasquale <Perrotta.Pasquale@epa.gov>;

Ex. 6 / Ex. 7(c) >; Hale, Michelle <hale.michelle@epa.gov>

Subject: Re: Lock quotes for Administrator's Office

GA Bill,

I have asked Reginald Allen to review and approve request for purchase. Just waiting for his response.

Thank you and have a safe evening.

Sent from my iPhone

On Mar 28, 2017, at 4:08 PM, Bellerose, William <Bellerose.William@epa.gov> wrote:

Donna,

Here's the revised biometric lock with the enroller and media cable added into the quote. Please let me know how you would like to proceed.

V/r,

William "Bill" Bellerose

Security Specialist

Headquarters Service Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: **Ex. 6 - Personal Privacy**

From: Bellerose, William

Sent: Tuesday, March 28, 2017 3:22 PM

To: Jenkins, Donna <Jenkins.Donna@epa.gov>

Cc: Allen, Reginald <Allen.Reginald@epa.gov>; Jefferson, Gayle

<Jefferson.Gayle@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Perrotta, Pasquale

<Perrotta.Pasquale@epa.gov>; **Ex. 6 / Ex. 7(c)**; Michelle

Hale (hale.michelle@epa.gov) <hale.michelle@epa.gov>

Subject: Lock quotes for Administrator's Office

Hi Donna,

Please see the attached quotes for the replacement locks for the Administrator's Office. Due to the cost of the locks I only asked for one. We can add the others at a later date, or make changes as needed.

I am providing two options for the locks. One of the proposals is: **Ex. 5 - Deliberative Process**

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

The second option is

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Please let me know if you have any questions or need more information.

V/r,

William "Bill" Bellerose

Security Specialist

Headquarters Service Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: **Ex. 6 - Personal Privacy**

<E228 EPA Admin bio lock_v2.pdf>

To: Jenkins, Donna[Jenkins.Donna@epa.gov]
From: Allen, Reginald
Sent: Thur 2/23/2017 5:44:20 PM
Subject: RE: BEN FRANKLIN

Awesome – thanks...

Reginald E. Allen

Director, Administrative and Executive Services

Office of the Administrator

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

From: Jenkins, Donna
Sent: Thursday, February 23, 2017 12:32 PM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Subject: BEN FRANKLIN

GA Reginald,

Just spoke with SeVera Wilson. Ben Franklin will stay in the Administrator's Suite. They are looking for an Executive Desk for the Administrator's Office.

Thank you

Donna C. Jenkins

Staff Assistant

Office of the Administrator

MC 1101A Room 2019WJC North

(202) 564-6959 (d)

Ex. 6 - Personal Privacy (c)

jenkins.donna@epa.gov

To: Jackson, Ryan[jackson.ryan@epa.gov]
From: Allen, Reginald
Sent: Thur 4/27/2017 11:54:20 PM
Subject: Re: desk

But of course...

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

On Apr 27, 2017, at 7:33 PM, Jackson, Ryan <jackson.ryan@epa.gov> wrote:

Just something which costs \$5,001.

From: Allen, Reginald
Sent: Thursday, April 27, 2017 4:33 PM
To: Jackson, Ryan <jackson.ryan@epa.gov>
Subject: RE: desk

Agency standard or more ornate?

See standard attached

Reggie

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

From: Jackson, Ryan

Sent: Wednesday, April 26, 2017 9:17 PM

To: Allen, Reginald <Allen.Reginald@epa.gov>; Hale, Michelle <hale.michelle@epa.gov>

Cc: Wilson, SeVera <Wilson.SeVera@epa.gov>; Jenkins, Donna
<Jenkins.Donna@epa.gov>

Subject: RE: desk

Reg, I'm thinking about getting a standing desk too.

From: Allen, Reginald

Sent: Wednesday, April 26, 2017 8:45 PM

To: Hale, Michelle <hale.michelle@epa.gov>

Cc: Wilson, SeVera <Wilson.SeVera@epa.gov>; Jenkins, Donna
<Jenkins.Donna@epa.gov>; Jackson, Ryan <jackson.ryan@epa.gov>

Subject: Re: desk

Sorry I missed this one - I think we will have enough to do a ~ \$2700 dollar desk after the 4 pieces are hung if they come in under 1k. That will leave 3k or so remaining but there will not be enough remaining for a standing desk?

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

On Apr 26, 2017, at 5:39 PM, Hale, Michelle <hale.michelle@epa.gov> wrote:

The Administrator would like to look online for a desk and thinks he can find one for under \$2700. Reggie, is that permissible? (I'm unsure where we are now on our \$5k limit – and I know that we are waiting to get an estimate on the next installment of artwork.) I have those choices and will send a separate email about the Administrator's decisions.

Michelle Hale

Executive Assistant to the Administrator

Environmental Protection Agency

1200 Pennsylvania Ave., NW,

WJCS, Suite 3000

Washington, D.C. 20460

(202) 564-1430

Confidentiality Warning: This message and any attachments are intended only for the use of the recipient(s), are confidential, and may be privileged. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or other use of all or any portion of this message and any attachments is strictly prohibited. If you are not the intended recipient, please notify the sender immediately by return email and delete this message and any attachments from your system.

To: bpathare[Pathare.Bhushan@epa.gov]; Wilson, SeVera[Wilson.SeVera@epa.gov]
From: Allen, Reginald
Sent: Thur 4/6/2017 2:47:34 PM
Subject: RE: Winston Churchill Standup Desk

We will probably have to look at cheaper options because of the cost of the art work...

Reginald E. Allen

Director, Administrative and Executive Services

Office of the Administrator

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

From: bpathare
Sent: Wednesday, April 5, 2017 6:12 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Allen, Reginald <Allen.Reginald@epa.gov>
Subject: Winston Churchill Standup Desk

Please see attached. We'd pulled two actual quotes from their website. One is for \$3,350 (with options, a bit of upgrades & white glove delivery/setup). The 2nd one is for \$2,490 (with no options & no white glove delivery/setup & a bit cheaper wood species).

Note that from the date of order they have 11-12 weeks to final delivery & setup in the space.

From: Wilson, SeVera
Sent: Wednesday, April 05, 2017 5:26 PM
To: Allen, Reginald <Allen.Reginald@epa.gov>; bpathare <Pathare.Bhushan@epa.gov>
Subject: RE: landscape paintings for office

Hi Bushan, Can you please send Reggie Allen the link to the Churchhill standup desk? Thanks.

From: Allen, Reginald
Sent: Wednesday, April 05, 2017 5:20 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: RE: landscape paintings for office

Thanks saw your email after I sent the note – also do you have the link for standup desk?

Reginald E. Allen

Director, Administrative and Executive Services

Office of the Administrator

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

From: Wilson, SeVera
Sent: Wednesday, April 5, 2017 5:19 PM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Subject: RE: landscape paintings for office

Hi Reggie, I am requesting one. Thanks.

From: Allen, Reginald

Sent: Wednesday, April 05, 2017 5:06 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: FW: landscape paintings for office

SeVera

Reading the note below from Jennifer Lee about costs to get the four pieces here it sounds like this will not be free. We really need an estimate.

Reggie

Reginald E. Allen

Director, Administrative and Executive Services

Office of the Administrator

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

From: Wilson, SeVera
Sent: Wednesday, April 5, 2017 2:10 PM
To: Lee, Jennifer <leej@si.edu>
Cc: Hale, Michelle <hale.michelle@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Allen, Reginald <Allen.Reginald@epa.gov>
Subject: RE:

Michelle, It is my recommendation, we wait for the entire shipment. Thanks.

From: Lee, Jennifer [<mailto:leej@si.edu>]
Sent: Wednesday, April 05, 2017 2:07 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Hale, Michelle <hale.michelle@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>
Subject: RE:

Hello SeVera, Michelle, and Donna,

I'm pleased to let you know that all four requested paintings, the De Martini, the Schofield, the Sonntag, and the Wilson have been approved for loan. All of the artworks need a little bit of conservation, which I have requested. The De Martini, the Schofield, and the Sonntag will take a few weeks. The Wilson needs more substantive work and will take a bit longer- I don't have a time estimate yet. Do you want me to have these sent in two shipments (which would be a bit more expensive for you), or wait until the Wilson is done and ship them all together?

Please let me know what the Secretary would prefer.

Best,

Jenni Lee

Assistant Registrar, Exhibitions & Loans

Smithsonian American Art Museum

202-633-8478

LeeJ@si.edu

From: Wilson, SeVera [<mailto:Wilson.SeVera@epa.gov>]
Sent: Tuesday, April 04, 2017 8:01 AM
To: Lee, Jennifer <leej@si.edu>

Cc: Hale, Michelle <hale.michelle@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>
Subject: RE:

FYI

From: Lee, Jennifer [<mailto:leej@si.edu>]
Sent: Thursday, March 30, 2017 5:20 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: RE:

Hi SeVera,

The works are still in the review stage. I explained to Michelle Hale, if all four are approved, we'll need to get permission from the Smithsonian Secretary to make an exception to our three artwork policy. Thank you for your patience.

Best,

Jenni Lee

Assistant Registrar, Exhibitions & Loans

Smithsonian American Art Museum

202-633-8478

LeeJ@si.edu

From: Wilson, SeVera [<mailto:Wilson.SeVera@epa.gov>]
Sent: Thursday, March 30, 2017 10:31 AM
To: Lee, Jennifer <leej@si.edu>
Cc: Wilson, SeVera <Wilson.SeVera@epa.gov>

Subject: FW:

Hi jinni, Any update on this request? Thanks.

From: Wilson, SeVera
Sent: Monday, March 27, 2017 2:06 PM
To: Lee, Jennifer <leej@si.edu>
Cc: Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: FW:

Hi Jinni, Please find attached the additional piece the Administrator selected. If you have questions, please let me know. Thank you

From: DC-WJCW-B200F-M@epa.gov [<mailto:DC-WJCW-B200F-M@epa.gov>]
Sent: Monday, March 27, 2017 1:55 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject:

To: Vizian, Donna[Vizian.Donna@epa.gov]
Cc: Reeder, John[Reeder.John@epa.gov]
From: Allen, Reginald
Sent: Thur 6/29/2017 12:53:40 AM
Subject: RE: trying to confirm that standup desk was ordered

OOOOOOOOOOOOOOOOOOOOOOk

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

From: Vizian, Donna
Sent: Wednesday, June 28, 2017 8:50 PM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Cc: Reeder, John <Reeder.John@epa.gov>
Subject: Re: trying to confirm that standup desk was ordered

I spoke with Ryan late tonight and he seemed ok with end of July.

On Jun 28, 2017, at 5:08 PM, Allen, Reginald <Allen.Reginald@epa.gov> wrote:

Donna (Updated)

I have personally talked to Jim from the company three times over the last two days (include while I am writing this note) he said they cannot deliver before the end of July. He said it will not be finished before the middle of July and the remainder of the time is in packaging to ensure it will not be damaged in transit.

He said there is nothing else he can do right now to speed it up, but he is looking other shipping options but not guarantees.

(order date was 30 May 17)

Reggie

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

From: Vizian, Donna
Sent: Wednesday, May 31, 2017 2:26 PM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Subject: RE: trying to confirm that standup desk was ordered

Thanks, I guessed that ☺

From: Allen, Reginald
Sent: Wednesday, May 31, 2017 2:02 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>
Subject: RE: trying to confirm that standup desk was ordered

Sorry up to eight weeks for delivery...

Reginald E. Allen

Director, Administrative and Executive Services

Office of the Administrator

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

From: Vizian, Donna

Sent: Wednesday, May 31, 2017 1:09 PM

To: Allen, Reginald <Allen.Reginald@epa.gov>

Subject: RE: trying to confirm that standup desk was ordered

Thanks Reggie.

From: Allen, Reginald

Sent: Wednesday, May 31, 2017 12:49 PM

To: Vizian, Donna <Vizian.Donna@epa.gov>

Subject: Re: trying to confirm that standup desk was ordered

Yes ordered but vendor told my folks up to eight before delivery

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

On May 31, 2017, at 12:44 PM, Vizian, Donna <Vizian.Donna@epa.gov> wrote:

Do you know? Do you need any help?

To: Bellerose, William[Bellerose.William@epa.gov]
From: Exstrum, Bruce A.
Sent: Wed 8/9/2017 1:04:58 PM
Subject: RE: Proposal for card readers and equipment move for the Administrator's Office
Administrator Office CCTV Repeater Relocation.pdf
Administrator Office PACS Proposal.pdf

Bill,

The revised proposals are attached. For the PACS card readers I have added an assumption about the OEI cable pulls. The card reader proposal also includes three vs. two card readers given the high visibility of this project and the fact that we have been drawing down our spares for other installations.

Bruce A. Exstrum, PMP

Program Manager, Security

1911 North Fort Myer Drive, Suite 800

Arlington, VA 22209

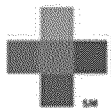
Ex. 6 - Personal Privacy

Ex. 6 - Personal Privacy

-

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-

From: Bellerose, William [mailto:Bellerose.William@epa.gov]
Sent: Tuesday, August 08, 2017 3:31 PM
To: Exstrum, Bruce A. <[REDACTED]>
Subject: RE: Proposal for card readers and equipment move for the Administrator's Office

Thanks again. Once I have the proposal I'll do the paperwork either on Thursday or Friday.

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: [REDACTED]

From: Exstrum, Bruce A. [mailto:[REDACTED]]
Sent: Tuesday, August 08, 2017 3:28 PM
To: Bellerose, William <Bellerose.William@epa.gov>
Subject: Re: Proposal for card readers and equipment move for the Administrator's Office

Just kidding but I will need to create two separate proposals. I will do it in the morning.

Sent from my iPhone

On Aug 8, 2017, at 3:12 PM, Bellerose, William <Bellerose.William@epa.gov> wrote:

Okay, just add it in because they want to see the cost break out.

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: **Ex. 6 - Personal Privacy**

From: Exstrum, Bruce A. [mailto:**Ex. 6 - Personal Privacy**]
Sent: Tuesday, August 08, 2017 3:11 PM
To: Bellerose, William <Bellerose.William@epa.gov>
Subject: Re: Proposal for card readers and equipment move for the Administrator's Office

Bill,

Yes but it will cost you.

Sent from my iPhone

On Aug 8, 2017, at 2:11 PM, Bellerose, William <Bellerose.William@epa.gov> wrote:

Bruce,

Can you breakout the cost on the proposal?

They need to see the break down for card reader install versus the CCTV equipment move.

Thank you,

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: **Ex. 6 - Personal Privacy**

From: **Ex. 6 - Personal Privacy/7(c)**

Sent: Tuesday, August 08, 2017 2:08 PM

To: Bellerose, William <Bellerose.William@epa.gov>

Cc: Chmielewski, Kevin <chmielewski.kevin@epa.gov>

Subject: Re: Proposal for card readers and equipment move for the Administrator's Office

Bill, just happened to be in Kevin's office when this came in. Is there, not necessarily a line by line, but a breakdown or split between the CCTV and card reader expenses?

Thnx

Ex. 6 - Personal Privacy/7(c) Special Agent

U.S. Environmental Protection Agency

Protective Services Detail

Ex. 6 - Personal Privacy/7(c)

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Sent from my iPhone

On Aug 8, 2017, at 12:20 PM, Bellerose, William <Bellerose.William@epa.gov> wrote:

Nino,

Thank you for your response. I just wanted to clarify that this proposal includes both the installation of the two card readers (materials, programming, installation, etc.) but also the labor to move the CCTV equipment that is in the closet where the future phone booth will be installed. A significant portion of the labor costs for the quote will be devoted to relocating the CCTV equipment out of the room where the booth will be configured.

V/r,

William "Bill" Bellerose
Security Specialist
Headquarters Operations Branch
Facilities Management and Services Division
Desk: (202) 566-2191
Cell: Ex. 6 - Personal Privacy

From: Perrotta, Pasquale
Sent: Tuesday, August 08, 2017 11:45 AM
To: Bellerose, William <Bellerose.William@epa.gov>
Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; OARM-OA-HQ-OB <OARM-OA-HQ-OB@epa.gov>; Chmielewski, Kevin <chmielewski.kevin@epa.gov>; Su, Wendy <su.wendy@epa.gov>; Ex. 6 / Ex. 7(c)
Mazakas, Pam <Mazakas.Pam@epa.gov>; Barnet, Henry <Barnet.Henry@epa.gov>; Taylor, Jessica <taylor.jessica@epa.gov>
Subject: Re: Proposal for card readers and equipment move for the Administrator's Office

This is approved and please let Ex. 6 - Personal Privacy/7(c) know of whatever follow-up is

needed and to discuss with our chain of command - Bill we need to get the security on the 3rd for both PSD and the protectee upgraded this is long overdue.

V/r,

Nino Perrotta | Acting Special Agent in Charge
U.S. Environmental Protection Agency |
Protective Service Detail |
Perrotta.Pasquale@epa.gov<<mailto:Perrotta.Pasquale@epa.gov>> |
www.epa.gov<<http://www.epa.gov>>

Ex. 6 - Personal Privacy

[cid:image001.png@01CE14CB.E3D903D0]

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On Aug 8, 2017, at 10:53 AM, Bellerose, William
<Bellerose.William@epa.gov<<mailto:Bellerose.William@epa.gov>>> wrote:
Hi Nino,

I was wondering if you had time to review the attached quote. Please let me know if you approve or disapprove so we can move forward with project.

Thank you,

William "Bill" Bellerose
Security Specialist
Headquarters Operations Branch
Facilities Management and Services Division
Desk: (202) 566-2191
Cell:

Ex. 6 - Personal Privacy

From: Bellerose, William
Sent: Monday, July 31, 2017 5:42 PM
To: Perrotta, Pasquale
<Perrotta.Pasquale@epa.gov<mailto:Perrotta.Pasquale@epa.gov>>
Cc: Jefferson, Gayle
<Jefferson.Gayle@epa.gov<mailto:Jefferson.Gayle@epa.gov>>; OARM-OA-HQ-OB
<OARM-OA-HQ-OB@epa.gov<mailto:OARM-OA-HQ-OB@epa.gov>>
Subject: Proposal for card readers and equipment move for the Administrator's Office

Nino,

Please let me know how you would like to proceed with the attached quote. The attached quote has the cost for labor and materials to install a card reader at the guard desks on the north and south sides of the Administrator's suite.

Additionally, the quote also includes the labor to move all of the CCTV cabling and fiber module from the closet where the secure telecom booth will be installed

Thank you,

William "Bill" Bellerose
Security Specialist
Headquarters Operations Branch
Facilities Management and Services Division
Desk: (202) 566-2191
Cell: **Ex. 6 - Personal Privacy**

<Administrator's Office.pdf>

<image002.jpg>

<Administrator's Office.pdf>

To: Bellerose, William[Bellerose.William@epa.gov]
From: Ex. 6 - Personal Privacy/7(c)
Sent: Tue 8/8/2017 7:12:37 PM
Subject: Re: Proposal for card readers and equipment move for the Administrator's Office

Thnx

Ex. 6 - Personal Privacy/7(c) | Special Agent
U.S. Environmental Protection Agency
Protective Services Detail

Ex. 6 - Personal Privacy/7(c)

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Sent from my iPhone

On Aug 8, 2017, at 2:13 PM, Bellerose, William <Bellerose.William@epa.gov> wrote:

Ex. 6 - Personal Privacy/7(c)

The contractor is going to break out the proposal to show the costs for each portion. I hope to have a revised quote tomorrow or later this week.

V/r,

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: Ex. 6 - Personal Privacy

From: Ex. 6 / Ex. 7(c)

Sent: Tuesday, August 08, 2017 2:08 PM

To: Bellerose, William <Bellerose.William@epa.gov>

Cc: Chmielewski, Kevin <chmielewski.kevin@epa.gov>

Subject: Re: Proposal for card readers and equipment move for the Administrator's Office

Bill, just happened to be in Kevin's office when this came in. Is there, not necessarily a line by line, but a breakdown or split between the CCTV and card reader expenses?

Thnx

Ex. 6 - Personal Privacy/7(c) Special Agent

U.S. Environmental Protection Agency

Protective Services Detail

Ex. 6 - Personal Privacy/7(c)

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Sent from my iPhone

On Aug 8, 2017, at 12:20 PM, Bellerose, William <Bellerose.William@epa.gov> wrote:

Nino,

Thank you for your response. I just wanted to clarify that this proposal includes both the installation of the two card readers (materials, programming, installation, etc.) but also the labor to move the CCTV equipment that is in the closet where the future phone booth will be installed. A significant portion of the labor costs for the quote will be devoted to relocating the CCTV equipment out of the room where the booth will be configured.

V/r,

William "Bill" Bellerose
Security Specialist
Headquarters Operations Branch
Facilities Management and Services Division
Desk: (202) 566-2191
Cell: Ex. 6 - Personal Privacy

From: Perrotta, Pasquale
Sent: Tuesday, August 08, 2017 11:45 AM
To: Bellerose, William <Bellerose.William@epa.gov>
Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; OARM-OA-HQ-OB <OARM-OA-HQ-OB@epa.gov>; Chmielewski, Kevin <chmielewski.kevin@epa.gov>; Su, Wendy <su.wendy@epa.gov> Ex. 6 / Ex. 7(c); Mazakas, Pam <Mazakas.Pam@epa.gov>; Barnet, Henry <Barnet.Henry@epa.gov>; Taylor, Jessica <taylor.jessica@epa.gov>
Subject: Re: Proposal for card readers and equipment move for the Administrator's Office

This is approved and please let Ex. 6 - Personal Privacy(7(c)) know of whatever follow-up is needed and to discuss with our chain of command - Bill we need to get the security on the 3rd for both PSD and the protectee upgraded this is long overdue.

V/r,

Nino Perrotta | Acting Special Agent in Charge
U.S. Environmental Protection Agency |
Protective Service Detail |
Perrotta.Pasquale@epa.gov<<mailto:Perrotta.Pasquale@epa.gov>> |
www.epa.gov<<http://www.epa.gov>>

C: Ex. 6 - Personal Privacy

[cid:image001.png@01CE14CB.E3D903D0]

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On Aug 8, 2017, at 10:53 AM, Bellerose, William
<Bellerose.William@epa.gov<<mailto:Bellerose.William@epa.gov>>> wrote:
Hi Nino,

I was wondering if you had time to review the attached quote. Please let me know if you approve or disapprove so we can move forward with project.

Thank you,

William "Bill" Bellerose
Security Specialist
Headquarters Operations Branch
Facilities Management and Services Division
Desk: (202) 566-2191
Cell: Ex. 6 - Personal Privacy

From: Bellerose, William
Sent: Monday, July 31, 2017 5:42 PM
To: Perrotta, Pasquale

<Perrotta.Pasquale@epa.gov<mailto:Perrotta.Pasquale@epa.gov>>

Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov<mailto:Jefferson.Gayle@epa.gov>>;

OARM-OA-HQ-OB <OARM-OA-HQ-OB@epa.gov<mailto:OARM-OA-HQ-OB@epa.gov>>

Subject: Proposal for card readers and equipment move for the Administrator's Office

Nino,

Please let me know how you would like to proceed with the attached quote. The attached quote has the cost for labor and materials to install a card reader at the guard desks on the north and south sides of the Administrator's suite. Additionally, the quote also includes the labor to move all of the CCTV cabling and fiber module from the closet where the secure telecom booth will be installed

Thank you,

William "Bill" Bellerose
Security Specialist
Headquarters Operations Branch
Facilities Management and Services Division
Desk: (202) 566-2191
Cell: Ex. 6 - Personal Privacy

<Administrator's Office.pdf>

<image002.jpg>

<Administrator's Office.pdf>

To: Chmielewski, Kevin[chmielewski.kevin@epa.gov]
From: Ex. 6 / Ex. 7(c)
Sent: Thur 8/3/2017 4:08:47 PM
Subject: Fwd: Proposal for card readers and equipment move for the Administrator's Office

Ex. 6 / Ex. 7(c) Special Agent
U.S. Environmental Protection Agency
Protective Services Detail

Ex. 6 / Ex. 7(c)

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Sent from my iPhone

Begin forwarded message:

From: "Perrotta, Pasquale" <Perrotta.Pasquale@epa.gov>
Date: August 3, 2017 at 11:18:57 AM EDT
To: "Bellerose, William" <Bellerose.William@epa.gov>
Cc: "Jefferson, Gayle" <Jefferson.Gayle@epa.gov>, OARM-OA-HQ-OB <OARM-OA-HQ-OB@epa.gov>, Ex. 6 / Ex. 7(c)
Subject: Re: Proposal for card readers and equipment move for the Administrator's Office

Bill

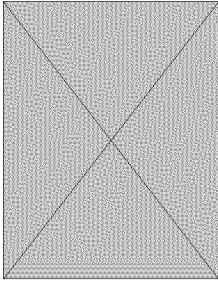
This looks good - I want Jim to review it.

V/r,

Nino Perrotta | Acting Special Agent in Charge
U.S. Environmental Protection Agency |

Protective Service Detail |
Perrotta.Pasquale@epa.gov | www.epa.gov

C: Ex. 6 - Personal Privacy



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On Jul 31, 2017, at 3:41 PM, Bellerose, William <Bellerose.William@epa.gov> wrote:

Nino,

Please let me know how you would like to proceed with the attached quote. The attached quote has the cost for labor and materials to install a card reader at the guard desks on the north and south sides of the Administrator's suite. Additionally, the quote also includes the labor to move all of the CCTV cabling and fiber module from the closet where the secure telecom booth will be installed

Thank you,

William "Bill" Bellerose
Security Specialist
Headquarters Operations Branch
Facilities Management and Services Division
Desk: (202) 566-2191
Cell: Ex. 6 - Personal Privacy

<Administrator's Office.pdf>

To: Perrotta, Pasquale[Perrotta.Pasquale@epa.gov]; Chmielewski, Kevin[chmielewski.kevin@epa.gov]
From: Ex. 6 / Ex. 7(c)
Sent: Tue 8/29/2017 4:33:05 PM
Subject: Fwd: Weekly Status Meeting-Secure Communications Room for the Administrator

FYI

Ex. 6 / Ex. 7(c) Special Agent
U.S. Environmental Protection Agency
Protective Services Detail

Ex. 6 / Ex. 7(c)

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Sent from my iPhone

Begin forwarded message:

From: "Vescio, Joseph" <Vescio.Joseph@epa.gov>
Date: August 29, 2017 at 11:41:56 AM EDT
To: "Jefferson, Gayle" <Jefferson.Gayle@epa.gov>, "Chmielewski, Kevin" <chmielewski.kevin@epa.gov>, "Glazier, Kelly" <Glazier.Kelly@epa.gov>, "Jackson, Vernon" <Jackson.Vernon@epa.gov>, "Wilson, SeVera" <Wilson.SeVera@epa.gov>, "Stewart, Neil" <Stewart.Neil@epa.gov>, "Sterling, Sherry" <Sterling.Sherry@epa.gov>, "Baker, Philip" <baker.philip@epa.gov>, bpathare <Pathare.Bhushan@epa.gov>, "Perry, Mike" <Perry.Mike@epa.gov>, "Perrotta, Pasquale" <Perrotta.Pasquale@epa.gov>, Lorento Neequaye - WPM1D <lorento.neequaye@gsa.gov>, "Epley, Brian" <epley.brian@epa.gov>, "Roselle, Scott" <roselle.scott@epa.gov>, "Wilson, Jessica" <Wilson.Jessica@epa.gov>, "Brown, Rayna" <brown.rayna@epa.gov>, "Lasher, Diane" <Lasher.Diane@epa.gov>, "Bellerose, William" <Bellerose.William@epa.gov>, "Allen, Reginald" <Allen.Reginald@epa.gov>
Cc: "Stewart, Keith" <Stewart.Keith@epa.gov>, "Fisher, Darryl" <fisher.darryl@epa.gov>, Ex. 6 / Ex. 7(c), "Quarles, Michael" <Quarles.Michael@epa.gov>

Subject: Re: Weekly Status Meeting-Secure Communications Room for the Administrator

Hi Gayle -- I'm out at the COOP site today and won't be able to call in. There's nothing new to report on the STE side. We're standing by with an operable STE, waiting for the booth to be installed and accredited before hooking it up in the booth.

Joseph Vescio

Senior Program Coordinator/National COOP Manager

U.S. EPA/Office of Emergency Management

1200 Pennsylvania Avenue, W.J. Clinton Building North, MC 5104A

Washington, DC 20460

vescio.joseph@epa.gov

office: 202-564-2522

cell: Ex. 6 - Personal Privacy

From: Jefferson, Gayle

Sent: Tuesday, August 29, 2017 11:38:13 AM

To: Chmielewski, Kevin; Glazier, Kelly; Jackson, Vernon; Wilson, SeVera; Stewart, Neil; Sterling, Sherry; Baker, Philip; Vescio, Joseph; bpathare; Perry, Mike; Perrotta, Pasquale; Lorento Neequaye - WPM1D; Epley, Brian; Roselle, Scott; Wilson, Jessica; Brown, Rayna; Lasher, Diane; Bellerose, William; Allen, Reginald

Cc: Stewart, Keith; Fisher, Darryl; Ex. 6 / 7(c); Quarles, Michael

Subject: Weekly Status Meeting-Secure Communications Room for the Administrator

When: Tuesday, August 29, 2017 3:00 PM-3:30 PM.

Where: WJCW-B200JJ; WJCW-B200KK

All,

The call in info for this meeting is Ex. 6 - Personal Privacy code Ex. 6 - Personal Privacy If there are any issues please let me know.

To: Perrotta, Pasquale[Perrotta.Pasquale@epa.gov]
Cc: Hupp, Millan[hupp.millan@epa.gov]; Chmielewski, Kevin[chmielewski.kevin@epa.gov]
From: Wooden-Aguilar, Helena
Sent: Thur 9/7/2017 8:31:23 PM
Subject: Re: Proposal for card readers and equipment move for the Administrator's Office

I am available now if you want to discuss. I am in tomorrow if you want to meet in person. I am not sure I understand his point of Oct. I am assuming the equipment and such were approved by someone in AO.

Helena Wooden-Aguilar

Director

Resource Management Staff

Office of Criminal Enforcement, Forensics and Training

U.S. Environmental Protection Agency

202-564-0792 (office)

Ex. 6 - Personal Privacy
wooden-aguilar.helena@epa.gov

On Sep 7, 2017, at 4:17 PM, Perrotta, Pasquale <Perrotta.Pasquale@epa.gov> wrote:

FYI

This is totally a bizarre answer.... read below

V/r,

Nino Perrotta | Acting Special Agent in Charge
U.S. Environmental Protection Agency |
Protective Service Detail |
Perrotta.Pasquale@epa.gov | www.epa.gov
C: +1 202 263 9115

<image001.png>

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Begin forwarded message:

From: "Allen, Reginald" <Allen.Reginald@epa.gov>
Date: September 7, 2017 at 3:58:51 PM EDT
To: "Perrotta, Pasquale" <Perrotta.Pasquale@epa.gov>
Cc: "Chmielewski, Kevin" <chmielewski.kevin@epa.gov>
Subject: RE: Proposal for card readers and equipment move for the Administrator's Office

Nino

We have to discuss the rules about committing federal government funds. Please do not tell him to move forward unless OECA is paying my friend.

Not even sure we can pay this bill till Oct

More to follow

Reggie

Reginald E. Allen

Acting Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell [Ex. 6 - Personal Privacy]

From: Perrotta, Pasquale

Sent: Thursday, September 7, 2017 3:54 PM

To: Bellerose, William <Bellerose.William@epa.gov>

Cc: [Ex. 6 / Ex. 7(c)] OARM-OA-HQ-OB <OARM-OA-HQ-OB@epa.gov>; Allen, Reginald <Allen.Reginald@epa.gov>; Chmielewski, Kevin <chmielewski.kevin@epa.gov>; Stull, William <stull.william@epa.gov>

Subject: Re: Proposal for card readers and equipment move for the Administrator's Office

Bill,

I would like to move forward with this and it will allow us to better manage folks who are either granted and or denied access.

Let me know.

V/r,

Nino Perrotta | Acting Special Agent in Charge

U.S. Environmental Protection Agency |

Protective Service Detail |

Perrotta.Pasquale@epa.gov | www.epa.gov

C: +1 202 263 9115

<image001.png>

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On Sep 7, 2017, at 2:57 PM, Bellerose, William <Bellerose.William@epa.gov> wrote:

Hello Nino,

Here are the two quotes that were broken out for the Administrator's Office security upgrades. One quote is for the move of the CCTV equipment that is in the room where the future booth will be installed.

Ex. 5, deliberative, Ex. 7(E), Ex. 7(F)

Please let me know if you approve so I can submit the PR to have this work performed.

Thank you,

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: Ex. 6 - Personal Privacy

<Administrator Office CCTV Repeater Relocation.pdf>

<Administrator Office PACS Proposal.pdf>

To: Chmielewski, Kevin[chmielewski.kevin@epa.gov]
Cc: Bellerose, William[Bellerose.William@epa.gov]; **Ex. 6 - Personal Privacy/7C**
From: Perrotta, Pasquale
Sent: Fri 8/11/2017 5:54:41 PM
Subject: Fwd: Proposal for card readers and equipment move for the Administrator's Office
[image001.png](#)
[ATT00001.htm](#)
[Administrator Office CCTV Repeater Relocation.pdf](#)
[ATT00002.htm](#)
[Administrator Office PACS Proposal.pdf](#)
[ATT00003.htm](#)

Kevin

Here is the break down as discussed.

Let me know what else you may need on this matter.

V/r,

Nino Perrotta | Acting Special Agent in Charge
U.S. Environmental Protection Agency |
Protective Service Detail |
Perrotta.Pasquale@epa.gov | www.epa.gov
C: [+1 202 263 9115](tel:+12022639115)

To: Kevin Chmielewski (chmielewski.kevin@epa.gov)[chmielewski.kevin@epa.gov]; Glazier, Kelly[Glazier.Kelly@epa.gov]; Jackson, Vernon[Jackson.Vernon@epa.gov]; Wilson, SeVera[Wilson.SeVera@epa.gov]; Stewart, Neil (Stewart.Neil@epa.gov)[Stewart.Neil@epa.gov]; Sherry Sterling[Stirling.Sherry@epa.gov]; Philip Baker (baker.philip@epa.gov)[baker.philip@epa.gov]; Vescio, Joseph[Vescio.Joseph@epa.gov]; bpathare[Pathare.Bhushan@epa.gov]; Perry, Mike[Perry.Mike@epa.gov]; Perrotta, Pasquale[Perrotta.Pasquale@epa.gov]; Lorento Neequaye - WPM1D[lorento.neequaye@gsa.gov]; Epley, Brian[epley.brian@epa.gov]; Roselle, Scott[roselle.scott@epa.gov]; Wilson, Jessica[Wilson.Jessica@epa.gov]; Brown, Rayna[brown.rayna@epa.gov]; Lasher, Diane[Lasher.Diane@epa.gov]; Bellerose, William[bellerose.william@epa.gov]; Allen, Reginald[Allen.Reginald@epa.gov]
Cc: Stewart, Keith[Stewart.Keith@epa.gov]; Fisher, Darryl[fisher.darryl@epa.gov]; Ex. 6 / Ex. 7(c) Quarles, Michael[Quarles.Michael@epa.gov]
From: Jefferson, Gayle
Sent: Tue 9/26/2017 7:34:51 PM
Subject: Weekly Status Meeting-Secure Communications Room for the Administrator

All:

The E&W Buildings were evacuated just before 3:00 for a fire alarm, and we are just now back in the building after receiving the all clear from the fire department. Apologies for not being on-line for our 3:00 meeting.

A few quick updates:

Ex. 7(E), 7(F)

OEI will route the telecom cable in the booth once it is completely assembled. This is the way the OEI infrastructure team will cable the booth. They will also terminate the cable once they route the cable into the booth. The entire process can be completed in one hour.

FMDS will be working with AO and SMD to coordinate the delivery and installation date/time for the secure communications booth – we are currently looking at next week, and will be scheduling around the Administrator's schedule so as not to disturb him or his staff during the installation. As soon as we confirm the delivery and installation date/time, we will send a note to all on this email as an fyi.

We do not anticipate any additional costs associated with this booth, and if any

unexpected charges result from the installation, we will let everyone know asap.

I think that covers our remaining issues for now, and if I have neglected to cover something, or if there are any questions, please reply to all on this email message.

Thanks!

Gayle

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

To: Kevin Chmielewski (chmielewski.kevin@epa.gov)[chmielewski.kevin@epa.gov]; Glazier, Kelly[Glazier.Kelly@epa.gov]; Jackson, Vernon[Jackson.Vernon@epa.gov]; Wilson, SeVera[Wilson.SeVera@epa.gov]; Stewart, Neil (Stewart.Neil@epa.gov)[Stewart.Neil@epa.gov]; Sherry Sterling[Stirling.Sherry@epa.gov]; Philip Baker (baker.philip@epa.gov)[baker.philip@epa.gov]; Vescio, Joseph[Vescio.Joseph@epa.gov]; bpathare[Pathare.Bhushan@epa.gov]; Perry, Mike[Perry.Mike@epa.gov]; Perrotta, Pasquale[Perrotta.Pasquale@epa.gov]; Lorento Neequaye - WPM1D[lorento.neequaye@gsa.gov]; Epley, Brian[epley.brian@epa.gov]; Roselle, Scott[roselle.scott@epa.gov]; Wilson, Jessica[Wilson.Jessica@epa.gov]; Brown, Rayna[brown.rayna@epa.gov]; Lasher, Diane[Lasher.Diane@epa.gov]; Bellerose, William[bellerose.william@epa.gov]; Allen, Reginald[Allen.Reginald@epa.gov]
Cc: Stewart, Keith[Stewart.Keith@epa.gov]; Fisher, Darryl[fisher.darryl@epa.gov]; [Ex. 6 / Ex. 7(c)]; [Ex. 6 / Ex. 7(c)]; Quarles, Michael[Quarles.Michael@epa.gov]
From: Jefferson, Gayle
Sent: Tue 10/3/2017 6:16:47 PM
Subject: Weekly Status Meeting-Secure Communications Room for the Administrator

All:

The Secure Communications Booth for the Administrator is scheduled to be installed beginning Wednesday, October 4 (tomorrow) at noon.

Given this, I am cancelling today's weekly meeting.

I will schedule a post-installation meeting for next week.

In the meantime, if there are any questions or issues, please let me know.

Thank you all for your support and cooperation in getting this project completed for the Administrator.

Gayle

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

To: Jenkins, Donna[Jenkins.Donna@epa.gov]
From: Wilson, SeVera
Sent: Thur 3/30/2017 5:51:18 PM
Subject: FW: ADMINISTRATOR'S DESK FURNITURE REQUEST
[DeskFromAmazon-fromMichelle.jpg](#)
[Winston Churchill Stand Up Desk.pdf](#)

From: bpathare
Sent: Tuesday, March 28, 2017 6:44 AM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Cc: Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: FW: ADMINISTRATOR'S DESK FURNITURE REQUEST

Good Morning Reggie,

I was asked to send this desk information to you. Attached is picture of the desk from Amazon sent to us by Michelle. Below are the links to the desk & the California Proposition 65 warning.

Thank you,

Bhushan

From: bpathare
Sent: Monday, March 13, 2017 4:30 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>
Subject: ADMINISTRATOR'S DESK FURNITURE REQUEST

SeVera,

We looked up the desk on Amazon which Michelle gave us a copy of.

https://www.amazon.com/Coaster-Furniture-800800-Executive-Computer/dp/B003MBIWTA/ref=s9_simh_gw_g196_i1_r?_encoding=UTF8&fpl=fresh&pf_rd_m=ATVPDKIK23b4-40b1-8da6-7c1c9eb81d33&pf_rd_i=desktop

https://www.amazon.com/gp/help/customer/display.html/ref=dp_prop65_warn?ie=UTF8&nodeId=3234041

The desk has California Proposition 65 warning (see 2nd link).

We've have been extensively looking for similar desks, but have not found any such ornate & the size that we want. We also have to fit it under \$1,600, as the Churchill standup is about \$3,400.

Thanks,

Bhushan

From: Wilson, SeVera
Sent: Thursday, March 09, 2017 8:01 AM
To: Hale, Michelle <hale.michelle@epa.gov>
Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>; bpathare <Pathare.Bhushan@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: RE: FURNITURE REQUEST

See you at 11:00 .

From: Hale, Michelle
Sent: Thursday, March 09, 2017 6:41 AM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>; bpathare <Pathare.Bhushan@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: Re: FURNITURE REQUEST

I should be available at 11.

Sent from my iPhone

On Mar 9, 2017, at 6:30 AM, Wilson, SeVera <Wilson.SeVera@epa.gov> wrote:

Good Morning Donna. Thank you so much.

From: Jenkins, Donna
Sent: Thursday, March 09, 2017 6:20 AM
To: Hale, Michelle <hale.michelle@epa.gov>
Cc: Woodward, Cheryl <Woodward.Cheryl@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: RE: FURNITURE REQUEST

GM Michelle,

Would you be so kind and provide SeVera Wilson with a time to discuss this request. We all get in early and would only need 15-20 minutes.

Thank you and have a nice day.

From: Hale, Michelle
Sent: Wednesday, March 8, 2017 6:47 PM
To: Jenkins, Donna <Jenkins.Donna@epa.gov>
Cc: Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: RE: FURNITURE REQUEST

Donna, as we discussed the Administrator would like to find a different style of desk than we had chosen. I will try to go online to find an example of what he has in mind.

From: Jenkins, Donna
Sent: Tuesday, March 7, 2017 1:16 PM
To: Hale, Michelle <hale.michelle@epa.gov>
Cc: Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: FURNITURE REQUEST

GA Michelle,

Can you get back to me as soon as possible about the Administrator's Furniture Request from the pictures. Please.

Thank you and have a safe day.

Donna C. Jenkins

Staff Assistant

Immediate Office of the Administrator

1200 Pennsylvania Avenue, N.W.

MC 1101A Room 2019WJCN

Washington, DC 20460

(202) 564-6959 Direct

Ex. 6 - Personal Privacy *Cell Phone*

To: Ellison, Mardiko[Ellison.Mardiko@epa.gov]
Cc: Cuscino, Glen[Cuscino.Glen@epa.gov]
From: Jenkins, Donna
Sent: Mon 4/10/2017 12:10:44 PM
Subject: FW: Lock quotes for Administrator's Office

GM Mardiko,

I submitted a PC Request in the amount of \$2,495.25. Here's the APPROVED e-mail note
Reginald Allen for this request.

Have a safe day.

From: Allen, Reginald
Sent: Friday, April 7, 2017 12:30 PM
To: Jenkins, Donna <Jenkins.Donna@epa.gov>
Cc: Bellerose, William <Bellerose.William@epa.gov>; Jefferson, Gayle
<Jefferson.Gayle@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>
Subject: RE: Lock quotes for Administrator's Office

Approved

Reginald E. Allen

Director, Administrative and Executive Services

Office of the Administrator

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

From: Jenkins, Donna
Sent: Friday, April 7, 2017 12:15 PM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Cc: Bellerose, William <Bellerose.William@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>
Subject: FW: Lock quotes for Administrator's Office

I apologize. I forgot to add you.

From: Jenkins, Donna
Sent: Friday, April 7, 2017 12:14 PM
To: Bellerose, William <bellerose.william@epa.gov>
Cc: Stewart, Neil <Stewart.Neil@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>
Subject: RE: Lock quotes for Administrator's Office

GA Bill,

I just spoke to Gayle and she said that we can proceed because it's not part of the \$5K.

Reginald, reaching out to you for APPROVAL. Total cost: \$2,385.25.

Thank you and have a safe weekend.

From: Bellerose, William
Sent: Friday, April 7, 2017 11:55 AM
To: Jenkins, Donna <Jenkins.Donna@epa.gov>
Cc: Stewart, Neil <Stewart.Neil@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>
Subject: FW: Lock quotes for Administrator's Office

Donna,

Do you have any updates on if the Administrator's Office wants to move forward with the lock quote.

Thanks,

William "Bill" Bellerose

Security Specialist

Headquarters Service Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: **Ex. 6 - Personal Privacy**

From: Bellerose, William

Sent: Tuesday, March 28, 2017 4:09 PM

To: Jenkins, Donna <Jenkins.Donna@epa.gov>

Cc: Allen, Reginald <Allen.Reginald@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>;

Stewart, Neil <Stewart.Neil@epa.gov>; Perrotta, Pasquale <Perrotta.Pasquale@epa.gov>;

Ex. 6 / Ex. 7(c); Michelle Hale (hale.michelle@epa.gov)

Subject: RE: Lock quotes for Administrator's Office

Donna,

Here's the revised biometric lock with the enroller and media cable added into the quote. Please let me know how you would like to proceed.

V/r,

William "Bill" Bellerose

Security Specialist

Headquarters Service Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: **Ex. 6 - Personal Privacy**

From: Bellerose, William

Sent: Tuesday, March 28, 2017 3:22 PM

To: Jenkins, Donna <Jenkins.Donna@epa.gov>

Cc: Allen, Reginald <Allen.Reginald@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>;

Stewart, Neil <Stewart.Neil@epa.gov>; Perrotta, Pasquale <Perrotta.Pasquale@epa.gov>;

Ex. 6 / 7(c) >; Michelle Hale (hale.michelle@epa.gov)
<hale.michelle@epa.gov>

Subject: Lock quotes for Administrator's Office

Hi Donna,

Please see the attached quotes for the replacement locks for the Administrator's Office. Due to the cost of the locks I only asked for one. We can add the others at a later date, or make changes as needed.

I am providing two options for the locks. One of the proposals **Ex. 5 - Deliberative Process**

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

The second option is

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Please let me know if you have any questions or need more information.

V/r,

William "Bill" Bellerose

Security Specialist

Headquarters Service Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: **Ex. 6 - Personal Privacy**

To: Ellison, Mardiko[Ellison.Mardiko@epa.gov]
From: Jenkins, Donna
Sent: Wed 3/29/2017 1:23:22 PM
Subject: FW: Lock quotes for Administrator's Office
E228 Admin locks biometric.pdf

GM Mardiko,

Per our conversation. Thank you

From: Allen, Reginald
Sent: Tuesday, March 28, 2017 4:51 PM
To: Jenkins, Donna <Jenkins.Donna@epa.gov>; Bellerose, William <Bellerose.William@epa.gov>
Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Perrotta, Pasquale <Perrotta.Pasquale@epa.gov>; Ex. 6 / Ex. 7(c)
Hale, Michelle <hale.michelle@epa.gov>; Cuscino, Glen <Cuscino.Glen@epa.gov>
Subject: RE: Lock quotes for Administrator's Office

We are on hold until we get the legal opinion on whether this applies to \$5K office max – I do not believe it does but that's why we have lawyers.

Please stand-by should not take long.

Reggie

Reginald E. Allen

Director, Administrative and Executive Services

Office of the Administrator

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

From: Jenkins, Donna

Sent: Tuesday, March 28, 2017 4:14 PM

To: Bellerose, William <Bellerose.William@epa.gov>

Cc: Allen, Reginald <Allen.Reginald@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Perrotta, Pasquale <Perrotta.Pasquale@epa.gov>;

Ex. 6 / Ex. 7(c); Hale, Michelle <hale.michelle@epa.gov>

Subject: Re: Lock quotes for Administrator's Office

GA Bill,

I have asked Reginald Allen to review and approve request for purchase. Just waiting for his response.

Thank you and have a safe evening.

Sent from my iPhone

On Mar 28, 2017, at 4:08 PM, Bellerose, William <Bellerose.William@epa.gov> wrote:

Donna,

Here's the revised biometric lock with the enroller and media cable added into the quote. Please let me know how you would like to proceed.

V/r,

William "Bill" Bellerose

Security Specialist

Headquarters Service Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: Ex. 6 - Personal Privacy

From: Bellerose, William

Sent: Tuesday, March 28, 2017 3:22 PM

To: Jenkins, Donna <Jenkins.Donna@epa.gov>

Cc: Allen, Reginald <Allen.Reginald@epa.gov>; Jefferson, Gayle
<Jefferson.Gayle@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Perrotta, Pasquale
<Perrotta.Pasquale@epa.gov>; Ex. 6 / Ex. 7(c); Michelle
Hale (hale.michelle@epa.gov) <hale.michelle@epa.gov>

Subject: Lock quotes for Administrator's Office

Hi Donna,

Please see the attached quotes for the replacement locks for the Administrator's Office. Due to the cost of the locks I only asked for one. We can add the others at a later date, or make changes as needed.

I am providing two options for the locks. One of the proposals is Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

The second option is

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Please let me know if you have any questions or need more information.

V/r,

William "Bill" Bellerose

Security Specialist

Headquarters Service Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: **Ex. 6 - Personal Privacy**

<E228 EPA Admin bio lock_v2.pdf>

To: Perrotta, Pasquale[Perrotta.Pasquale@epa.gov]
Cc: Jefferson, Gayle[Jefferson.Gayle@epa.gov]; OARM-OA-HQ-OB[OARM-OA-HQ-OB@epa.gov]
From: Bellerose, William
Sent: Mon 7/31/2017 9:41:37 PM
Subject: Proposal for card readers and equipment move for the Administrator's Office
Administrator's Office.pdf

Nino,

Please let me know how you would like to proceed with the attached quote. The attached quote has the cost for labor and materials to install a card reader at the guard desks on the north and south sides of the Administrator's suite. Additionally, the quote also includes the labor to move all of the CCTV cabling and fiber module from the closet where the secure telecom booth will be installed

Thank you,

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: Ex. 6 - Personal Privacy

To: [Ex. 6 / Ex. 7(c)]
From: Perrotta, Pasquale
Sent: Tue 3/28/2017 9:22:53 PM
Subject: Re: Lock quotes for Administrator's Office

Just tried you will call your cell

Sent from my iPhone

On Mar 28, 2017, at 5:21 PM, [Ex. 6 / Ex. 7(c)] wrote:

Read when you get a chance - trying to make sure they stay in top of the locks and alarm project.

J

Sent from my iPhone

Begin forwarded message:

From: "Jenkins, Donna" <Jenkins.Donna@epa.gov>
Date: March 28, 2017 at 4:14:01 PM EDT
To: "Bellerose, William" <Bellerose.William@epa.gov>
Cc: "Allen, Reginald" <Allen.Reginald@epa.gov>, "Jefferson, Gayle" <Jefferson.Gayle@epa.gov>, "Stewart, Neil" <Stewart.Neil@epa.gov>, "Perrotta, Pasquale" <Perrotta.Pasquale@epa.gov>, [Ex. 6 / Ex. 7(c)] <[Ex. 6 / Ex. 7(c)]>, "Hale, Michelle" <hale.michelle@epa.gov>
Subject: Re: Lock quotes for Administrator's Office

GA Bill,

I have asked Reginald Allen to review and approve request for purchase. Just waiting for his response.

Thank you and have a safe evening.

Sent from my iPhone

On Mar 28, 2017, at 4:08 PM, Bellerose, William <Bellerose.William@epa.gov> wrote:

Donna,

Here's the revised biometric lock with the enroller and media cable added into the quote. Please let me know how you would like to proceed.

V/r,

William "Bill" Bellerose

Security Specialist

Headquarters Service Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: Ex. 6 - Personal Privacy

From: Bellerose, William

Sent: Tuesday, March 28, 2017 3:22 PM

To: Jenkins, Donna <Jenkins.Donna@epa.gov>

Cc: Allen, Reginald <Allen.Reginald@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Perrotta, Pasquale <Perrotta.Pasquale@epa.gov>; Ex. 6 / Ex. 7(c)

Ex. 6 / Ex. 7(c); Michelle Hale (hale.michelle@epa.gov) <hale.michelle@epa.gov>

Subject: Lock quotes for Administrator's Office

Hi Donna,

Please see the attached quotes for the replacement locks for the Administrator's Office. Due to the cost of the locks I only asked for one. We can add the others at a later date, or make changes as needed.

I am providing two options for the locks. One of the proposals is Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

The second option is Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Please let me know if you have any questions or need more information.

V/r,

William "Bill" Bellerose

Security Specialist

Headquarters Service Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: **Ex. 6 - Personal Privacy**

<E228 EPA Admin bio lock_v2.pdf>

Bcc: Hupp, Millan[hupp.millan@epa.gov]
Cc: Bellerose, William[Bellerose.William@epa.gov]; Ex. 6 / Ex. 7(c)
To: Chmielewski, Kevin[chmielewski.kevin@epa.gov]
From: Perrotta, Pasquale
Sent: Fri 8/11/2017 5:54:41 PM
Subject: Fwd: Proposal for card readers and equipment move for the Administrator's Office
[image001.png](#)
[ATT00001.htm](#)
[Administrator Office CCTV Repeater Relocation.pdf](#)
[ATT00002.htm](#)
[Administrator Office PACS Proposal.pdf](#)
[ATT00003.htm](#)

Kevin

Here is the break down as discussed.

Let me know what else you may need on this matter.

V/r,

Nino Perrotta | Acting Special Agent in Charge
U.S. Environmental Protection Agency |
Protective Service Detail |
Perrotta.Pasquale@epa.gov | www.epa.gov
C: [+1 202 263 9115](tel:+12022639115)

To: Vizian, Donna[Vizian.Donna@epa.gov]
From: Noga, Vaughn
Sent: Wed 6/28/2017 8:33:45 PM
Subject: Re: Stand-up Desk - Administrator

No one was instructed to do that. My contractors can't do that.

Sent from my iPhone

On Jun 28, 2017, at 3:23 PM, Vizian, Donna <Vizian.Donna@epa.gov> wrote:

I don't think this is what Ryan is expecting. Did anyone ask if it could be expedited?

From: Noga, Vaughn
Sent: Wednesday, June 28, 2017 3:19 PM
To: Vizian, Donna <Vizian.Donna@epa.gov>
Subject: Fwd: Stand-up Desk - Administrator

So it looks like the desk should be here at the end of July. A lot of folks on the note below.

Sent from my iPhone

Begin forwarded message:

From: "Jefferson, Gayle" <Jefferson.Gayle@epa.gov>
Date: June 28, 2017 at 2:53:36 PM EDT
To: "Noga, Vaughn" <Noga.Vaughn@EPA.GOV>, "Petrole, Maryann" <Petrole.Maryann@epa.gov>, "Blankenship, Steven" <Blankenship.Steven@epa.gov>, "Sterling, Sherry" <Sterling.Sherry@epa.gov>, "Stewart, Neil" <Stewart.Neil@epa.gov>
Subject: FW: Stand-up Desk - Administrator

Fyi

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

From: Wilson, SeVera

Sent: Wednesday, June 28, 2017 2:53 PM

To: Allen, Reginald <Allen.Reginald@epa.gov>; Smoot, Nicole
<Smoot.Nicole@epa.gov>; Ellison, Mardiko <Ellison.Mardiko@epa.gov>

Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Chmielewski, Kevin
<chmielewski.kevin@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Sterling,
Sherry <Sterling.Sherry@epa.gov>

Subject: RE: Stand-up Desk - Administrator

Afternoon All, Sai spoke with the stand-up desk company, the desk should be delivered the last week of July. Thanks.

From: Allen, Reginald

Sent: Tuesday, June 27, 2017 6:17 PM

To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Smoot, Nicole
<Smoot.Nicole@epa.gov>; Ellison, Mardiko <Ellison.Mardiko@epa.gov>

Cc: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Chmielewski, Kevin
<chmielewski.kevin@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Sterling,
Sherry <Sterling.Sherry@epa.gov>

Subject: RE: Stand-up Desk - Administrator

All

I spoke with Jim from the company that is building the Amish Captain's standup desk he could not give full status until he talks to his folks in the morning.

The original estimate was 6-8 weeks, I believe it have only been about 4 weeks (will get the exact order date in the morning)

More to follow

Reggie

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

From: Wilson, SeVera

Sent: Tuesday, June 27, 2017 5:34 PM

To: Smoot, Nicole <Smoot.Nicole@epa.gov>

Cc: Allen, Reginald <Allen.Reginald@epa.gov>; Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Chmielewski, Kevin <chmielewski.kevin@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>

Subject: Stand-up Desk - Administrator

Hi Nicole, Can you tell me the exact date that you placed the order for the stand-up desk? Thanks.

SeVera A. Wilson

Headquarters Operations Branch

Cell: Ex. 6 - Personal Privacy

Office: (202) 564-0097

Email: Wilson.severa@epa.gov

To: Vizian, Donna[Vizian.Donna@epa.gov]
From: Showman, John
Sent: Mon 10/16/2017 12:17:15 PM
Subject: FW: Letter to Administrator re: Privacy Booth & MT Superfund - Control AL - 180000062 - due ASAP
Tester response 10-13-17.docx

I think this is ok – any comments?

From: Coogan, Daniel
Sent: Monday, October 16, 2017 8:10 AM
To: Showman, John <Showman.John@epa.gov>; Hitchens, Lynnann <hitchens.lynnann@epa.gov>; Hardy, Michael <Hardy.Michael@epa.gov>
Subject: FW: Letter to Administrator re: Privacy Booth & MT Superfund - Control AL - 180000062 - due ASAP
Importance: High

OCFO is asking for our concurrence on this response to Senator Tester's letter (just for the portion related to the booth).

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Dan

Director, Resources, Analysis and Planning Division

Office of Resources, Operations and Management, OARM

o: 202-564-1862

C: Ex. 6 - Personal Privacy

SEE – PHS – OARM Budget – RAPD

From: Ripley, Laura

Sent: Friday, October 13, 2017 5:21 PM

To: Coogan, Daniel <Coogan.Daniel@epa.gov>; McCluney, Lance
<McCluney.Lance@epa.gov>; Wilbur, Jennifer <Wilbur.Jennifer@epa.gov>

Cc: Clark, Rebekah <Clark.Rebekah@epa.gov>; Wingfield, Patricia
<Wingfield.Patricia@epa.gov>; Kochis, Daniel <Kochis.daniel@epa.gov>; Beg, Gul
<Beg.Gul@epa.gov>; Cuscino, Glen <Cuscino.Glen@epa.gov>; Erwin, Andrew
<Erwin.Andrew@epa.gov>; Wilburn, Michele <Wilburn.Michele@epa.gov>

Subject: FW: Letter to Administrator re: Privacy Booth & MT Superfund - Control AL -
180000062 - due ASAP

Importance: High

Dan, Jen, and Lance:

Technically the response was due today, Friday, October 13th, but we can always ask for an extension or reassign. We do need your input ASAP.

Ex. 5 - Deliberative Process

Ex. 5 - Deliberative Process

Dan is in on Monday, if you have any questions, but please get back to us ASAP with your respective programs' inputs/edits.

Thanks,

Laura

The Honorable Scott Pruitt
Administrator
U.S. Environmental Protection Agency
1200 Pennsylvania Avenue, N.W.
Washington, D.C. 20460

Dear Administrator Pruitt:

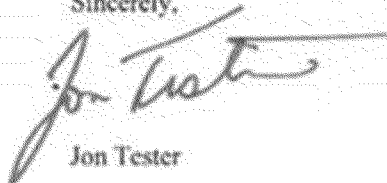
I write to you today regarding reports that your office will be spending nearly \$25,000 for a soundproof "privacy booth" in your personal office. This is a waste of taxpayer dollars, which should be put to better use in communities across Montana and this nation that are in desperate need of cleanup.

I was deeply concerned when the Administration proposed a \$326 million cut to Superfund cleanup efforts earlier this year. When you came before the Interior Appropriations Subcommittee in June, you agreed to use EPA's limited resources to improve collaboration with local communities at Superfund sites, and to push forward with sorely needed remediation and clean-up work. Just last week, the independent Office of the Inspector General highlighted EPA's continued failure to allocate its limited Superfund staff to high-priority areas, such as the West Side Soils Operable Unit in Butte. Given your verbal commitment to improving collaboration and cleanup efforts, I expect that you would be dedicating all available resources to cleaning up communities in Montana such as Butte, Libby, Anaconda and Columbia Falls, instead of wasting taxpayer money on an expensive and silly office perk that should be addressed with a simple door.

Montanans expect their public servants to be responsible and open stewards of hard-earned taxpayer resources. Given that your agency already has a secure room to discuss work with classified information, this nearly \$25,000 expense is frivolous and an embarrassment to taxpayers. Instead, these resources should be invested in local clean-up efforts. We have seen that some communities working through the Superfund process struggle to have their voices heard by the EPA. Spending a shocking amount of money on a sound-proof booth runs directly counter to your commitments of listening to and engaging with communities.

I appreciate your attention to this matter and respectfully ask that you reconsider this decision.

Sincerely,

A handwritten signature in dark ink, appearing to read "Jon Tester", is written over a series of horizontal dotted lines. The signature is fluid and cursive.

Jon Tester

To: Noga, Vaughn[Noga.Vaughn@EPA.GOV]; Petrole, Maryann[Petrole.Maryann@epa.gov]; Blankenship, Steven[Blankenship.Steven@epa.gov]; Vizian, Donna[Vizian.Donna@epa.gov]; Showman, John[Showman.John@epa.gov]
From: Jefferson, Gayle
Sent: Fri 10/6/2017 3:11:04 PM
Subject: FW: Biometric locks for the Administrator's Office
[E228 EPA Admin bio lock.pdf](#)
[E228 EPA biometric admin locks.pdf](#)
[1331 EPA scif traffic door install.pdf](#)
[E232EPA Bill Lock Swap eplex 5800.pdf](#)

FYI

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

From: Bellerose, William

Sent: Thursday, October 05, 2017 5:24 PM

To: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>

Subject: FW: Biometric locks for the Administrator's Office

Gayle/Neil,

COS Jackson had some follow up questions regarding the locks and this is what I sent him. He called me and let me know that he was satisfied with this new information.

V/r,

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: **Ex. 6 - Personal Privacy**

From: Bellerose, William

Sent: Thursday, October 05, 2017 4:48 PM

To: Jackson, Ryan <jackson.ryan@epa.gov>

Subject: RE: Biometric locks for the Administrator's Office

Mr. Jackson,

Per your request, I have attached the two quotes from the vendor that installed the three biometric locks. The total cost for the software, fingerprint enroller, installation, and three locks was \$ 5,656.75. The work was paid for by Donna Jenkins' government credit card. We installed the locks in two phases based on when the existing combination locks broke from constantly having their combinations changed.

Additionally, I have also attached two other quotes from the Locktech contractor for work of similar scope that was performed for the OIG.

Please feel free to contact me if you need more information or have any additional questions.

V/r,

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: **Ex. 6 - Personal Privacy**

From: Bellerose, William

Sent: Thursday, October 05, 2017 9:38 AM

To: Jackson, Ryan <jackson.ryan@epa.gov>

Subject: Biometric locks for the Administrator's Office

Mr. Jackson,

Per our short conversation this morning, the contractor that we purchased and had install the biometric locks is Locktech. Locktech is a small locksmith company that operates out of Pasadena, Maryland.

Ex. 7(E) and Ex. 7(F)

Ex. 7(E) and Ex. 7(F)

Ex. 7(E) and Ex. 7(F)

Please let me know if you need more information or details on the locks that were installed.

V/r,

William "Bill" Bellerose

Security Specialist

Headquarters Operations Branch

Facilities Management and Services Division

Desk: (202) 566-2191

Cell: Ex. 6 - Personal Privacy

To: Wilson, SeVera[Wilson.SeVera@epa.gov]
From: Jefferson, Gayle
Sent: Wed 6/28/2017 1:32:12 PM
Subject: RE: Stand-up Desk - Administrator

Yes, that's what we need – to confirm the date of order.

Gayle

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

From: Wilson, SeVera
Sent: Wednesday, June 28, 2017 9:31 AM
To: Jefferson, Gayle <Jefferson.Gayle@epa.gov>
Subject: RE: Stand-up Desk - Administrator

Per Reginald's email. We had an expected delivery date of 6 to 8 weeks, we are just at the 4 week time span. He is still waiting on his workshop manager to call him back with the status. Stay tuned.

From: Jefferson, Gayle
Sent: Wednesday, June 28, 2017 9:18 AM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Allen, Reginald <Allen.Reginald@epa.gov>
Cc: Smoot, Nicole <Smoot.Nicole@epa.gov>; Ellison, Mardiko <Ellison.Mardiko@epa.gov>; Chmielewski, Kevin <chmielewski.kevin@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>

Subject: RE: Stand-up Desk - Administrator

10:00 will be fine. I have to update Donna before 11.

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: Ex. 6 - Personal Privacy

From: Wilson, SeVera

Sent: Wednesday, June 28, 2017 9:17 AM

To: Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Allen, Reginald <Allen.Reginald@epa.gov>

Cc: Smoot, Nicole <Smoot.Nicole@epa.gov>; Ellison, Mardiko <Ellison.Mardiko@epa.gov>;

Chmielewski, Kevin <chmielewski.kevin@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>;

Sterling, Sherry <Sterling.Sherry@epa.gov>

Subject: RE: Stand-up Desk - Administrator

Not until 10:00 am.

From: Jefferson, Gayle

Sent: Wednesday, June 28, 2017 9:16 AM

To: Wilson, SeVera <Wilson.SeVera@epa.gov>; Allen, Reginald <Allen.Reginald@epa.gov>

Cc: Smoot, Nicole <Smoot.Nicole@epa.gov>; Ellison, Mardiko <Ellison.Mardiko@epa.gov>;

Chmielewski, Kevin <chmielewski.kevin@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>;

Sterling, Sherry <Sterling.Sherry@epa.gov>

Subject: RE: Stand-up Desk - Administrator

Status this morning?

Gayle L. Jefferson

Director

Facilities Management and Services Division (FMSD)

OA/OARM/USEPA

Main Number: (202)564-2030

Direct Number: (202)564-1630

Cell Number: **Ex. 6 - Personal Privacy**

From: Wilson, SeVera

Sent: Tuesday, June 27, 2017 6:21 PM

To: Allen, Reginald <Allen.Reginald@epa.gov>

Cc: Smoot, Nicole <Smoot.Nicole@epa.gov>; Ellison, Mardiko <Ellison.Mardiko@epa.gov>;

Jefferson, Gayle <Jefferson.Gayle@epa.gov>; Chmielewski, Kevin

<chmielewski.kevin@epa.gov>; Stewart, Neil <Stewart.Neil@epa.gov>; Sterling, Sherry

<Sterling.Sherry@epa.gov>

Subject: Re: Stand-up Desk - Administrator

Thank you .

Sent from my iPhone

On Jun 27, 2017, at 6:16 PM, Allen, Reginald <Allen.Reginald@epa.gov> wrote:

All

I spoke with Jim from the company that is building the Amish Captain's standup desk he

could not give full status until he talks to his folks in the morning.

The original estimate was 6-8 weeks, I believe it have only been about 4 weeks (will get the exact order date in the morning)

More to follow

Reggie

Reginald E. Allen, SES

Assistant Deputy Chief of Staff

U.S. Environmental Protection Agency

Office 202-564-0444

Direct 202-564-1029

Cell Ex. 6 - Personal Privacy

From: Wilson, SeVera

Sent: Tuesday, June 27, 2017 5:34 PM

To: Smoot, Nicole <Smoot.Nicole@epa.gov>

Cc: Allen, Reginald <Allen.Reginald@epa.gov>; Jefferson, Gayle

<Jefferson.Gayle@epa.gov>; Chmielewski, Kevin <chmielewski.kevin@epa.gov>;

Stewart, Neil <Stewart.Neil@epa.gov>; Sterling, Sherry <Sterling.Sherry@epa.gov>

Subject: Stand-up Desk - Administrator

Hi Nicole, Can you tell me the exact date that you placed the order for the stand-up desk?
Thanks.

SeVera A. Wilson

Headquarters Operations Branch

Cell: Ex. 6 - Personal Privacy

Office: (202) 564-0097

Email: Wilson.severa@epa.gov

To: Wilson, SeVera[Wilson.SeVera@epa.gov]
Cc: Praphanpoj, Pornthida[praphanpoj.pornthida@epa.gov]
From: bpathare
Sent: Thur 3/30/2017 5:40:13 PM
Subject: FW: ADMINISTRATOR'S DESK FURNITURE REQUEST
[DeskFromAmazon-fromMichelle.jpg](#)
[Winston Churchill Stand Up Desk.pdf](#)

SeVera,

The desk from Amazon which they're going to order is for \$1,274.

The Winston Churchill desk is \$2,490. See attached quote. Please note that it takes 12 weeks to receive since the order is placed. It will be delivered to the EPA loading dock, but not to the space.

Thanks,

Bhushan

From: bpathare
Sent: Tuesday, March 28, 2017 6:44 AM
To: Allen, Reginald <Allen.Reginald@epa.gov>
Cc: Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: FW: ADMINISTRATOR'S DESK FURNITURE REQUEST

Good Morning Reggie,

I was asked to send this desk information to you. Attached is picture of the desk from Amazon sent to us by Michelle. Below are the links to the desk & the California Proposition 65 warning.

Thank you,

Bhushan

From: bpathare
Sent: Monday, March 13, 2017 4:30 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>
Subject: ADMINISTRATOR'S DESK FURNITURE REQUEST

SeVera,

We looked up the desk on Amazon which Michelle gave us a copy of.

https://www.amazon.com/Coaster-Furniture-800800-Executive-Computer/dp/B003MBIWTA/ref=s9_simh_gw_g196_i1_r?_encoding=UTF8&fpl=fresh&pf_rd_m=ATVPDKIK23b4-40b1-8da6-7c1c9eb81d33&pf_rd_i=desktop

https://www.amazon.com/gp/help/customer/display.html/ref=dp_prop65_warn?ie=UTF8&nodeId=3234041

The desk has California Proposition 65 warning (see 2nd link).

We've have been extensively looking for similar desks, but have not found any such ornate & the size that we want. We also have to fit it under \$1,600, as the Churchill standup is about \$3,400.

Thanks,

Bhushan

From: Wilson, SeVera
Sent: Thursday, March 09, 2017 8:01 AM
To: Hale, Michelle <hale.michelle@epa.gov>
Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>; bpathare <Pathare.Bhushan@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: RE: FURNITURE REQUEST

See you at 11:00 .

From: Hale, Michelle
Sent: Thursday, March 09, 2017 6:41 AM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>; bpathare <Pathare.Bhushan@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: Re: FURNITURE REQUEST

I should be available at 11.

Sent from my iPhone

On Mar 9, 2017, at 6:30 AM, Wilson, SeVera <Wilson.SeVera@epa.gov> wrote:

Good Morning Donna. Thank you so much.

From: Jenkins, Donna
Sent: Thursday, March 09, 2017 6:20 AM
To: Hale, Michelle <hale.michelle@epa.gov>
Cc: Woodward, Cheryl <Woodward.Cheryl@epa.gov>; Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: RE: FURNITURE REQUEST

GM Michelle,

Would you be so kind and provide SeVera Wilson with a time to discuss this request. We all get in early and would only need 15-20 minutes.

Thank you and have a nice day.

From: Hale, Michelle
Sent: Wednesday, March 8, 2017 6:47 PM
To: Jenkins, Donna <Jenkins.Donna@epa.gov>
Cc: Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: RE: FURNITURE REQUEST

Donna, as we discussed the Administrator would like to find a different style of desk than we had chosen. I will try to go online to find an example of what he has in mind.

From: Jenkins, Donna
Sent: Tuesday, March 7, 2017 1:16 PM
To: Hale, Michelle <hale.michelle@epa.gov>
Cc: Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: FURNITURE REQUEST

GA Michelle,

Can you get back to me as soon as possible about the Administrator's Furniture Request from the pictures. Please.

Thank you and have a safe day.

Donna C. Jenkins

Staff Assistant

Immediate Office of the Administrator

1200 Pennsylvania Avenue, N.W.

MC 1101A Room 2019WJCN

Washington, DC 20460

(202) 564-6959 Direct

Ex. 6 - Personal Privacy

Cell Phone

To: Jefferson, Gayle[Jefferson.Gayle@epa.gov]
Cc: Sterling, Sherry[Sterling.Sherry@epa.gov]; Stewart, Neil[Stewart.Neil@epa.gov]
From: Wilson, SeVera
Sent: Fri 4/7/2017 12:32:52 PM
Subject: FW: desk, etc.

fyi

From: Jenkins, Donna
Sent: Friday, April 07, 2017 8:29 AM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Subject: FW: desk, etc.

GM SeVera,

Wanted to keep you in the loop. Please see note below from Michelle Hale.

Thank you

From: Hale, Michelle
Sent: Friday, April 7, 2017 8:21 AM
To: Allen, Reginald <Allen.Reginald@epa.gov>; Jenkins, Donna <Jenkins.Donna@epa.gov>
Cc: Hupp, Sydney <hupp.sydney@epa.gov>
Subject: desk, etc.

Reggie, as we discussed early this week, there may be a need to postpone having a standing desk built since we are quickly approaching the \$5k limit on expenditures for furnishing the Administrator's Office. Were you able to discuss this with Ryan? If so, and the decision is to postpone the standing desk due to costs -- with the priority being a desk for the Administrator, I think we need to get the desk ordered asap. Could you work to get all this sewn up today?

Michelle Hale

Executive Assistant to the Administrator

Environmental Protection Agency

1200 Pennsylvania Ave., NW,

WJCS, Suite 3000

Washington, D.C. 20460

(202) 564-1430

Confidentiality Warning: This message and any attachments are intended only for the use of the recipient(s), are confidential, and may be privileged. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or other use of all or any portion of this message and any attachments is strictly prohibited. If you are not the intended recipient, please notify the sender immediately by return email and delete this message and any attachments from your system.

To: bpathare[Pathare.Bhushan@epa.gov]
Cc: Praphanpoj, Pornthida[praphanpoj.pornthida@epa.gov]; Guilnard, Sebastien[Guilnard.Sebastien@epa.gov]
From: Wilson, SeVera
Sent: Wed 3/15/2017 1:40:36 PM
Subject: RE: ADMINISTRATOR'S DESK FURNITURE REQUEST

Hi Bushan, I am free most of today. Thanks.

From: bpathare
Sent: Tuesday, March 14, 2017 4:12 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Praphanpoj, Pornthida <praphanpoj.pornthida@epa.gov>; Guilnard, Sebastien <Guilnard.Sebastien@epa.gov>
Subject: RE: ADMINISTRATOR'S DESK FURNITURE REQUEST

SeVera,

We found some desks, which we would like to share with you tomorrow, if you have time. They are not that ornate but the best we can find so far for the \$\$, as that's also a major issue. We have to dress down (reduce some options) the Winston Churchill Stand up desk to bring it down to \$2500 (minimum), so we have up to \$2500 for the desk. Please let me know what time is good for you tomorrow. We're available anytime in the morning.

Thanks,

Bhushan

From: bpathare
Sent: Monday, March 13, 2017 4:30 PM
To: Wilson, SeVera <Wilson.SeVera@epa.gov>
Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>
Subject: ADMINISTRATOR'S DESK FURNITURE REQUEST

SeVera,

We looked up the desk on Amazon which Michelle gave us a copy of.

https://www.amazon.com/Coaster-Furniture-800800-Executive-Computer/dp/B003MBIWTA/ref=s9_simh_gw_g196_i1_r?_encoding=UTF8&fpl=fresh&pf_rd_m=ATVPDKIE23b4-40b1-8da6-7c1c9eb81d33&pf_rd_i=desktop

https://www.amazon.com/gp/help/customer/display.html/ref=dp_prop65_warn?ie=UTF8&nodeId=3234041

The desk has California Proposition 65 warning (see 2nd link).

We've have been extensively looking for similar desks, but have not found any such ornate & the size that we want. We also have to fit it under \$1,600, as the Churchill standup is about \$3,400.

Thanks,

Bhushan

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To: Hale, Michelle <hale.michelle@epa.gov>

Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>; bpathare <Pathare.Bhushan@epa.gov>;

Woodward, Cheryl <Woodward.Cheryl@epa.gov>

Subject: RE: FURNITURE REQUEST

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Cc: Jenkins, Donna <Jenkins.Donna@epa.gov>; bpathare <Pathare.Bhushan@epa.gov>; Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: Re: FURNITURE REQUEST

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Subject: RE: FURNITURE REQUEST

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Would you be so kind and provide SeVera Wilson with a time to discuss this request. We all get in early and would only need 15-20 minutes.

Thank you and have a nice day.

From: Hale, Michelle
Sent: Wednesday, March 8, 2017 6:47 PM
To: Jenkins, Donna <Jenkins.Donna@epa.gov>
Cc: Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: RE: FURNITURE REQUEST

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Sent: Tuesday, March 7, 2017 1:16 PM
To: Hale, Michelle <hale.michelle@epa.gov>
Cc: Woodward, Cheryl <Woodward.Cheryl@epa.gov>
Subject: FURNITURE REQUEST

GA Michelle,

Can you get back to me as soon as possible about the Administrator's Furniture Request from the pictures. Please.

Thank you and have a safe day.

Donna C. Jenkins

Staff Assistant

Immediate Office of the Administrator

1200 Pennsylvania Avenue, N.W.

MC 1101A Room 2019WJCN

Washington, DC 20460

(202) 564-6959 Direct

Ex. 6 - Personal Privacy *Cell Phone*